

**TOWN OF FRYE ISLAND
SELECTMEN/EXECUTIVE COMMITTEE
MINUTES COMMUNITY CENTER 7:00 PM
August 14, 2015**

EXECUTIVE SESSION:

ATTENDANCE/ROLL CALL:

The following members were present:

Selectpersons: Celeste Beaulieu, John Nun, Ron Cedrone

Board of Island Trustees: Tim McCarthy, Jay Harry Ledgard, John Schutz

Others in attendance:

Town Manager: Gary Donohue

Town Clerk : Marie Tedford

Treasurer: Wayne Fournier

John Crosby, Laura Crosby, Rich Purtell, Mark Thomas, Greg Tedford, Rod Beaulieu, Nancy Donio, Sam Gleysteen, Eric Gleysteen, Jim O'Connor

APPROVAL OF MINUTES:

Motion by John Nun to approve minutes for 7-17-15 and 2nd by Jay Ledgard. Approved.

PETITIONS FROM THE PUBLIC:

Sam Gleysteen presented his request to build a Bocce Ball Court in the Rec Beach fenced in area. He also intends to beautify the Rec Beach area. This would be his Eagle Scout Project and he is looking for tax deductible donations and also volunteer help to construct the court. To date he has stone and lumber donated for a value of \$950.

A motion was made by Jay Ledgard, 2nd by Tim McCarthy to approve the Bocce Ball Court for the Rec Beach area. All in favor.

REPORTS:

Recreation Committee:

Nancy Donio reported new hours for the Fall which will only be Labor Day weekend and a planned Halloween recreation event for Columbus Day weekend.

A deed restriction for Recreation Beach was discussed. When the property was donated by Mr. Earnhardt for \$1 he requested that the property not be used by boats. People have started to put kayaks in the wooded area beside the beach and are launching them from Rec Beach. This is not allowed according to the deed. (Gary Donohue researched the State of Maine laws to find a definition for boats to see what this would apply to and suggested reviewing this with an attorney.)

Discussed the collection of money for supplies and carrying these funds forward for next summer's use. Also discussed budgeting methodology.

Bingo has now been taken over by the Recreation Department. \$1000 of the funds raised will be used in the Community Center to partially fund the purchase of new chairs in the upstairs Chapel room. The chairs upstairs are rotting and many have been taken to the dump as a safety precaution.

Nancy reported that she will have a written list of requests from the Recreation Commission by the September BOS/ExecComm meeting.

Golf Committee:

Mark Thomas presented information from the start of a long range plan being developed by the Golf Committee. This plan included different categories of projects, some that are necessary projects and some that they would like to do. Further research is necessary to assign cost estimates to many of the items and

assign the year to be completed. The Golf Committee will work with Dana Moniz and Jim Hodge to come up with recommendations to present to the BOS/ExComm

Planning Board:

Land Use Committee:

Nancy Donio spoke to Bill Speed regarding the transfer of ownership of a lot behind the Community Center with a lot of equal value. Mr. Speed will work with Paul White to find a comparable lot. This will then be presented to the BOS/ExComm.

Treasurers Report:

Wayne presented a Budget Summary with a draft of 2016 included.

Wayne discussed that there could be potential budget impacts if there were changes in the Employee Handbook. In addition, the Executive Committee compensation could have a budget impact.

Wayne discussed the Long Term Transportation Reserve and stated that when this was started there were 496 homes and now there are 527 homes with septic permits.

He also discussed that as the waterline project is completed that money can be put back into the Island Improvement Reserve.

He discussed the use of various Reserves and how they are funded and whether there should be ceilings put on them. He stated that the Capital Reserve could be used to furnish the Town Hall and in the past it has primarily been used to purchase new copiers for the office.

He stated that we have paid \$130,000 back of the \$250,000 originally borrowed from ourselves to purchase the Willis property. He said a Warrant article would be needed at the Town Meeting to stop paying ourselves back.

Discussed that Enterprise Fund Reserves are funded by Enterprise money, for instance ferry ticket revenue, and do not affect the Mil rate.

Wayne was preparing the budget with Gary and it would be presented at a Public Budget Hearing Labor Day weekend.

UNFINISHED BUSINESS:

1. Discussion on SAD 6 Progress

There is a Board of Advisory Committee that is now willing to negotiate. Meeting is scheduled for September 24, 2015.

2. Discussion and Action on Ring Road/Raymond Public Hearing Appeal of Permit

Mark Gray will prepare for the next meeting in September. The time limit on our permit issued will be extended until after the appeal is resolved.

3. Employee Handbook

Discussed Annual vs. Seasonal employees, hourly vs. salaried, health insurance deductions, vacation and sick time allowances. A small group of Executive Committee members met as a workshop and primarily used Maine Municipal Association paperwork as a guideline to review the policy.

NEW BUSINESS:

1. Discussion- replacement/repair Police Cruiser- Rod Beaulieu reported that repairs would be approximately \$5000 for the current police cruiser.

John Nun made a 2 part motion to authorize Rod to lease a new 2016 Ford Explorer police vehicle under the Municipal Lease Purchase proposal presented. Option A-Full amount for 5 years. Price \$29,855.

Second part of the motion is to take \$6289.02 from the FIPD Equipment Reserve for the 1st year's annual lease payment. Tim McCarthy 2nd the motion. All in favor.

It was discussed to put a Warrant article on the Town Meeting to request to pay it out of the undesignated fund balance at year end.

4. Discussion on Compensation for Selectpersons/Executive Committee- Celeste Beaulieu proposed that each member of the Executive committee receive a Town issued Ferry ID card as compensation for

services. She proposed that they get free unlimited ferry passage. This would be charged to Administration. Jay Ledgard made a motion to approve this and John Nun 2nd this. All in favor.

5. EZ Ride Ferry Cards – Motion by John Schutz, 2nd by Jay Ledgard to charge \$10 for replacement ferry cards. Each family will get a maximum of 5 cards per family free of charge. All in favor.

6. Employee Compensation for Late Ferry Runs- Overtime pay is issued for late Ferry Runs to the Captain and Mate according to policy. They will receive 1 hour overtime for the 1st half hour run. (The customer is charged \$50 plus a ferry ticket). The Captain and Mate will receive 2 hours overtime if the late run is in the 2nd half hour. (The customer is charged \$100 plus a ferry ticket)

7. Budget Hearing Meeting Dates/Times- A working Budget session will be held August 21, 2015 from 6-7PM before the Board of Appeals Meeting. A Public Hearing will be Saturday, September 5th following the Frye Island Inc. meeting at approximately 9:30 AM.

8. Community Center Use Fee-

The Executive Committee is required to set the fee for the rental of the Community Center for a non-property owner next season. They determined that to use the upstairs and downstairs for a wedding reception the charge should be \$500, with an additional charge of \$250 for the use of the kitchen. The kitchen use would need to be under the direction of a licensed caterer. The party would be required to have a BYOB license which is \$10 and if there are more than 70 people in attendance they would be required to hire a police officer.

9. Community Center Chairs for the Chapel/New Town Hall Meeting Room Chairs - A motion was made by Jay Ledgard , 2nd by John Schutz to purchase 60 chairs for the chapel and 40 chairs for the New Town Hall meeting room with a price up to \$75 per chair. (The purchase price was determined to be lower if ordered together). The first \$1000 would be paid for from Bingo funds raised and the remainder would come from the Island Improvement Reserve. All in favor.

EXECUTIVE SESSION:

ADJOURNMENT:

Motion to adjourn 10:45PM made by Tim McCarthy, 2nd by John Schutz.

NEXT REGULAR MEETING:
September 18th 7PM, Community Center