

Frye Island Recreation Commission

Winter, 2012, Consolidated Meeting Minutes

The Winter Meeting is broken into 5 sessions. Following is the breakdown of topics in those sessions, along with attendee information. **Our next meeting will be scheduled for Saturday, May 19 @ 9:00 a.m. at the CC.**

Date	Start	End	Location	Attendees	Topic
1/9/2012	8:06 p.m.	9:25 p.m.	Conference Call	Tom Bishop, Ted Charette, Laura Davis, Betsy Gleysteen, Brian Riley	Bylaws
1/17/2012	8:30 p.m.	9:45 p.m.	Conference Call	Tom Bishop, Laura Davis, Betsy Gleysteen, Pam LaCerte, Brian Riley	Events & Activities
1/25/2012	8:33 p.m.	9:15 p.m.	Conference Call	Tom Bishop, Laura Davis, Pam LaCerte, Bobbie Thomas	Rec Center Hours & Activities
2/1/2012	8:30 p.m.	10:00 p.m.	Conference Call	Tom Bishop, Ted Charrette, Laura Davis, Brian Riley	Fitness Area
2/15/2012	8:30 p.m.	9:30 p.m.	Conference Call	Tom Bishop, Laura Davis, Nancy Donio, Pam LaCerte, Brian Riley	Recreation Beach Project Plan

1/9 –Bylaws

- No votes were taken during this session.
- Bylaws, drafted by Betsy Gleysteen, were sent prior to the meeting via email.
- Betsy presented the current version of the Bylaws and Commission members worked cooperatively to clarify, strengthen or revise some areas.

The Mission statement will be changed to be consistent with the statement previously included in the Long Term Plan: *The mission of the Recreation Commission is to promote a safe, inviting atmosphere that is available to all residents of all ages and their guests. The Commission will offer a wide variety of activities and utilize to the fullest, all the recreational sites and facilities.*

- Betsy will forward the updated version to Commission Members within two weeks with a final request for approval. Upon Commission approval, Bylaws will be submitted to Town Manager for comments, then on to the Executive Committee for final approval.
 - Tom will research whether CORI forms (or the State of Maine equivalent) are required for volunteers and sponsors; if required, this will be identified in the Operation/Policy handbook.
 - The Committee also noted that we need a process document to conduct and document an annual state of the recreational facilities. (This document could be included in the Operation/Policy handbook.)
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- Tom suggested the new name for the Commission will be “Parks and Recreation Commission” which is consistent with the name that other communities use.)

1/17 – Rec Commission Events & Activities

The following is a suggested list of events and activities recommended by various members of the Commission. One primary sponsor for most of the activities has been identified; however, they may require additional assistance – especially for major activities. The sponsor will be responsible for submitting proper paperwork through the Recreation Director to finalize dates, locations and potential costs. Final approval will then flow through the Town Manager. The Sponsor is also responsible for marketing the activity through FIN articles, Posters, etc.

- No votes were taken during this session.
- Items in red are not firm.
- Potentials to add to the list: Bobbie suggested wine tasting event – date tbd; Bobbie’s son-in-law (bill) educates people on different types of wine and will donate his time.
- Bobbie suggested – date tbd; BurgerMaster cook off (at golf course grill) — after Sunday Scramble
- Zumba – 1 for kids / Zumba / seniors, Zumba – experienced – date TBD

Date	Time	Description	Sponsor
Saturday, May 26	1- 2:30	Track and Field	Rec Commission (Brian)
Sunday, May 27	9:30	Tribute to the Frye Island Veterans – Memorial Plaque (rethink renaming the Ballpark as Memorial Park??) Brian.....behind the chimney at Rec Area Park ... Tom)	Rec Commission (Betsy)
Saturday, June 2 Or is it Sunday, June 3????	All Day	Buckley Wedding – chapel – mtg room, kitchen -	Brian Buckley (887 Sunset Road)
Saturday, June 16 (last year was on 6/18)	7:30 – 4pm	Fishing Derby	Luke Gagnon, President of Pinetree Basscasters
Sunday, June 24th	8:00 PM	Dart Tournament	Rec Commission (Tom) may be at Golf Club
Sunday, June 24 ???	TBD	Swim races for various ages .Helen McGuee	
Saturday, 6/30	TBD	Kickball for kids	Tom will find someone from Fire Dept) or maybe Todd Robinson

			(beach 8)
Sunday, 7/1	TBD	Volleyball at the Ballfield	Rec Dept
Saturday, July 7	11 am	Golf Cart Parade	Jack & Helen McKee & Tom & Nancy Bishop will host
Sunday, July 8	10:00 am	Road Race	Rec Commission (Ted)
Saturday, July 14	9-11 am	Adult Tennis Clinic	Brian Riley / Bob Bullock
Saturday, July 14	12:00 2:30	Field Day	Rec Commission (Pam)
Sunday, July 15	Afternoon	Basketball Free Throw Contest ??? (Monthly???)	Rec Dept?????
Saturday, 7/15		Sand castle building Need to research to find someone who has these skills	Laura Davis
Saturday, July 21	9-11 am	Adult Tennis Clinic	Brian Riley / Bob Bullock
Saturday, July 21		Basketball Tournament	Rec Commission (Anne)
Friday, July 27	7:00 PM – 10:00 PM	Teen Party	Rec Commission (Andrea Samsonneti??)
Saturday, July 28 All Day	9:30 – 5:00	One Pitch Softball Tournament	Rec Commission Tom Bishop
Saturday, July 28	6:00 – 8:00	Tailgate Party????? At Golf Course after one Pitch	Tom to chat with teams to get sponsors.
Saturday, August 4	9-11 am	Adult Tennis Clinic	Brian Riley/Bob Bullock
Saturday, August 4	8p,	Frye's Got Talent	Rec Commission (Tom and Canty's son)
Saturday, August 11	5-8	Progressive Beach Dinner	Rec Commission (Nancy??)
Sunday, August 12	1pm	Fund Raiser Golf Tournament	Rec Commission
August 25-Labor Day	All Weekend	Tennis Tournament	Rec Commission (Tom)

Sunday, August 26	1pm	Kayak Race	Rec Commission (Tom)
Saturday, Sept 1	????	Triathlon (Kayak Race, Swim, Bike, Run)	Rec Commission (Ted??)
TBD		Dart Tournament??	Tom
TBD		Poker Tournament??	Tom
Sunday, 9/2	1:00	Punt Pass, Kick	Rec Commission Tom and Mark Manning
Saturday, Sept 29	9:00 a.m.	Recreation Commission Annual Meeting	Rec Commission
Sun Oct 7	1pm	Children's Halloween Party Family Pumpkin Display	Rec Commission Laura/Bobbie
Sunday, Oct 7	3pm	Ping Pong & Dart Tournaments	Rec Commission Tom

1/25 – Recreation Center/Ballfield Hours and Activities

Bobbie Thomas presented her plans for the hours and activities to be held inside the Recreation Center, outside at the Basketball court and over at the Frye Island Family Park (Ballfield)

- No votes were taken during this session.
- Regular hours start on 4th of July – September.
- Per Tom recommendation to have the Rec Room open is: low season = 9 hours/week; high season = 46 hours/week
- Per Bobbie, Rec Room will be open 10-4 7 days/week (42 hours) during high season
- Per Bobbie, Rec Room will also be open for other activities total of 9 hours/week during high season (though there may be age limits during some of these times)
- Rec Room will be open for special Rec Commission sponsored events during low season (such as the children's Halloween party)
- Ballfield activities = minimum 10 hours/week (based on 1 hour game activities; thought it was noted that some games may extend to 1.5 hours if there is interest).
- Tom also discussed his concern about the specific hours the Rec Room would be open. His suggested schedule is listed below Bobbies. Bobbie, Tom and Wayne will have to come to agreement upon the schedule.

Bobbie's Schedule

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>CC</p> <p>9-9:30 AM Chapel</p> <p>Rec Dept open 10-4pm</p> <p>3-5:30 Tie Die</p>	<p>CC</p> <p>Rec Room open 10-4pm</p> <p>7-9pm Adult Bingo</p> <p>7-9 Rec Room open</p>	<p>CC</p> <p>Rec Room open 10-4pm</p> <p>9-10AM Basketball (Ages 6-8)</p> <p>10-11 AM Basketball (Ages 9-12)</p> <p>7-8 PM Candy Bar Bingo (up to 12 years old)</p>	<p>CC</p> <p>Rec Room open 10-4pm</p>	<p>CC</p> <p>Rec Room open 10-4pm</p> <p>9-10AM Basketball (Ages 6-8)</p> <p>10-11 AM Basketball (Ages 9-12)</p> <p>7-9 PM Craft Night (ages 6-teen)</p>	<p>CC</p> <p>Rec Room open 10-4pm</p> <p>9-10pm Bingo for teens</p> <p>10-12 Rec Room open for teens</p>	<p>CC</p> <p>Rec Room open 10-4pm</p>
<p>Ballfield</p>	<p>Ballfield</p> <p>10-11 AM Games</p>	<p>Ballfield</p> <p>2-3 AM Soccer (ages 6-8)</p> <p>3-4 PM Soccer (ages 9-12)</p>	<p>Ballfield</p> <p>10-11 AM Games</p> <p>7-8 PM Capture the Flag (Ages 6-12)</p>	<p>Ballfield</p> <p>2-3 PM Soccer (ages 6-8)</p> <p>3-4 PM Soccer (ages 9-12)</p>	<p>Ballfield</p> <p>10-11 AM Games</p>	<p>Ballfield</p> <p>4-5 PM Pickup Softball (Ages 13-Adult)</p> <p>7-8 PM Capture the Flag (Ages</p>

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Tom's Recommendation

FRYE ISLAND PARK AND RECREATION CENTER SCHEDULE

<u>REC. CENTER</u>	<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>	<u>SATURDAY</u>	<u>SUNDAY</u>
10AM TO 2PM, REC. CENTER	GAMES PICK UP BASKETBALL & TENNIS	PICK UP TENNIS	CRAFTY KIDS TIME	POOL AND PING-PONG MATCHES	FIT AND FUN FRIDAY	DROP IN CENTER OPEN	DROP IN CENTER OPEN 11A TO 2PM
EVENING, REC. CENTER		SUPER TUESDAY ALL SUMMER 6P TO 8P	CANDY BAR BINGO 6P TO 7P OPEN TO 8P	DROP IN CENTER OPEN 6P TO 8P	DROP IN CENTER OPEN 7P TO 11P Pick up Basketball all 7pm	TEEN NIGHT DROP IN CENTER OPEN 7P TO 11P Also; dult game room open	CLOSED
<u>FRYE PARK ACTIVITIES</u>	-	-	-	-	-	-	-
9:30AM TO 11:30AM, FRYE PARK	WIFFLE BALL		KICK BALL		SOCCE R	FRISBIE KEEP AWAY, 13&up pick up Softball	
EVENING 6:30 P-8:30P, FRYE PARK		SOCCE R		KICK BALL / WIFFLE BALL	FRISBIE SOCCE R	CAPTURE THE FLAG 12u 6:30 to 7:15 olde tyme capture the flag 7:30 to 8:30	Pick up 3pto5p Softball/kickball/Soccer
OTHER EVENTS							

DAY	ADULT GYM OPEN Daily for 15 and up, with paid key card					ADULT TENNIS 8am	
EVENINGS	ADULT BINGO @C.C.		ADULT ACTIVITY		ADULT TENNIS Ladder		

2/1 – Fitness Area

- Motion made by Tom Bishop to place a fitness center at the back of the Chapel. After some discussion, the motion was placed on hold until further information was provided (i.e., impact to insurance, hours of operation, age restrictions, membership form waiving Town of Frye Island from any injuries, etc.) Tom agreed to contact Wayne/Insurance Company to obtain add'l information, as well as sample membership forms from GE's fitness program.
- Commission Members discussed raised the following suggestions:
 - Ages 15-18 with adult supervision
 - Hours: when the Rec Center was open M-Saturday; Sunday, after 10:30 so as not to interfere with Chapel Services
 - Fees: \$50 key per family
 - Membership form would be required by each user
 - Fitness center, would initially include 3-4 exercise bikes, 2 steppers and one banded toning machine (with bench).
- The fitness center will be located (at least temporarily) in the rear of the Chapel (2nd floor, Community Center); however, it may be able to be located in either the (current) ping pong room, or the office (if the office could be relocated elsewhere such as into the main Rec Room area or even into the ping pong room)
- Rules for usage will be posted; Consent forms will be required by each user of the fitness center (sample will be similar to common consent forms used by traditional fitness clubs today).
- Tom will handle getting the existing equipment moved from its current location to the new location inside the CC.

2/15 – Recreation Beach Area

- Tom presented his project plan for the Recreation Beach Area.
- Motion raised by Tom to include this project plan in the LTP; Nancy 2nd the motion and the Plan was voted in unanimously.
- Cost to pay for the Court, Picnic and Parking areas were unknown at this time; however, it was felt that Island volunteers could do much of the work, in addition to that which the DPW has started and should finish pending approval of this project. Payment for materials should come out of the additional budget (approved during Fall 2011 Town meeting – estimated at \$6k). Additionally, a FIN article will be submitted after the work is done to secure gaming materials (horseshoes, nets, poles, balls, etc.)
- A suggestion was made by Nancy to maintain scrub around Rec beach area
- This project is included in the Long Term Plan, which will be submitted to the Town Manager by the end of February.

- Feedback also raised concerning hours of operation – including Rec Center and other Activities - Need to not so specifically identify age groups for activities and need to come to completion on hours ... especially in low season
- Also discussed Winter Newsletter. Tom submitted a very brief suggestion; Laura will draft and send to Members for comments.
- Winter Newsletter for the Beaches - Nancy Donio will forward content to Laura to be included in overall Rec section.
- Long Term Plan – Nancy requested under the Beaches section (just add kayak rack at every beach except 2, 3 and 12)
- Nancy brought team up to speed about a past discussion about changing beach names. There was a lot of talk about letting Islanders choose the name for the beaches, but opted to keep the numbering system as is.

PROJECT PLAN – RECREATION BEACH AREA IMPROVEMENT

Task Name / Responder	Duration	Start	Finish
Neighbors (David & Lois Treacy)		10/7/2011	7/11/2011
Court Area			
B1. Trees Cut Down - DPW	4 weeks	5/1/2011	5/28/2011
B2. Roots, Stumps Removed, - DPW	4 weeks	5/29/2011	6/25/2012
B3. Repair Fence & Gate, - CONTRACTOR	2 weeks	5/26/2012	6/21/2012
B4. Court Leveled, DPW	4 weeks	6/5/2012	6/21/2012
B5. Net & Poles & 1'ft. 100 yds. Of Sand for Volleyball Courts PRC	4 weeks	6/5/2012	
B6. Stakes & Stone Dust (dead sand) Horseshow Pits & Bocce, PRC	4 weeks	6/9/2012	
B7. Clean drainage swale around courts, DPW		6/5/2012	8/1/2012
Parking Area			
clean & level, DPW		6/22/2012	8/1/2012
Picnic Area			
C1. Picnic Tables Plan	2 weeks	7/1/2012	

C2. Mulch	4 weeks	7/1/2012	
C3. Kids large Slide & Swing Set		7/1/2013	
C4. basketball pole and hoop		7/1/2013	
Skate Park			
D1. Cement Plan Area, Plan (40 X 40) ? OR	6 weeks	6/1/2014	
D2. Hot Top y/n			
D3. Wood for jumps	6 weeks	7/1/2014	
d4. Fence Y/N			
Chimney Area			
E1. Point & Cement, -also Steps & Base/Foundation Plan (Safety)	5 weeks	6/21/2012	
E2. Picnic Tables/Seating	3 weeks	7/1/2013	
E3. Stone or/Wood Deck around Fire Place	6 weeks	7/1/2013	