

MINUTES OF ANNUAL MSC VOTERS MEETING

October 10, 1998

The meeting was called to order at 10:30 a.m. in the Community Center Building by Joe Potts, President of the Frye Island Municipal Services Corporation.

The results of voting on the Warrant Articles presented to the voters are as follow:

ARTICLE 1. Richard Wright was selected as Moderator of the meeting.

ARTICLE 2. Robert Fogg moved that the 1999 Budget to raise and appropriate \$663,212; a tax commitment of \$479,222; and a mil rate of \$15.50 per thousand be approved. The motion was seconded by Fred Gruner. Ernie Wrzesinsky moved to amend the motion to include the cost of a fireworks display during the July 4 celebration in 1999, by moving \$5,000 from the line funding the Recreation Reserve and adding a line item for fireworks. Dick Giggey seconded the motion to amend. The motion to ammend passed unanimously.

The motion to approve the 1999 Budget as amended passed with a unanimous vote.

ARTICLE 3. A motion to approve the transfer of all MSC operations to the Town of Frye Island; transfer all MSC assets and liabilities to the Town of Frye Island; and the collection of all MSC taxes by the Town of Frye Island should the proposed Charter for the Town be accepted by the Town and the Town accepts the responsibilities of the Frye Island MSC beginning January 1, 1999, was made by Oleg Svetlichny. The motion was seconded by Diane Babineau. The motion carried unanimously.

ARTICLE 4. A motion to approve a 10% interest rate to be charged on late taxes, starting January 1, 1999, was made by Robert Fogg and seconded by Harry McCarty. The motion passed with one negative vote.

ARTICLE 5. A motion to authorize the expenditure of unanticipated 1998 MSC revenues to cover the higher than anticipated 1998 ferry and water expenses was made by Bob Roberts and seconded by Bob Hannah. The motion carried unanimously.

The meeting adjourned at 11:00 a.m.

Respectfully submitted,

Kathleen A. Potts
Clerk

9/28/98

Meetings – October 10, 1998
9/28/98

Agenda for the Day -- Starting at 8:30 AM, Registration Opens 8 AM:

1. Frye Island Incorporated – Stockholders Meeting
 2. Discussion of MSC and Town Budgets
 3. Frye Island Municipal Services Corporation – Voters Meeting
 4. Discussion of Proposed Charter for Town of Frye Island
 5. Town of Frye Island – Town Meeting
 6. Town of Frye Island – Board of Island Trustee Meeting
-

Frye Island Incorporated – Stockholders' Meeting

- Item 1. Call Meeting to Order
 - Item 2. Approval of 1999 Frye Island Incorporated Budget
 - Item 3. Adjourn
-

Handwritten notes:
9/28/98
from James
2nd Rudy

WARRANT
FOR THE ANNUAL BUDGET MEETING OF THE
FRYE ISLAND MUNICIPAL SERVICES CORP

Cumberland, ss State of Maine To Kathy Potts, a resident of the Frye Island Municipal Services Corp, County of Cumberland, State of Maine. Greetings: In the name of the State of Maine, you are hereby required to notify the inhabitants of the Frye Island Municipal Services Corp, in the County of Cumberland, qualified by law to vote in corporate affairs to meet at the Frye Island Community Center on Saturday, October 10, 1998 at 8:30 am.

Frye Island Municipal Services Corporation – Voters' Meeting

- 9/16/98
- Article 1. To choose a moderator to preside at said meeting *Dick Wright* *Hobby return 2nd Howard*
- Article 2. To vote to see if the Voters will approve the recommended 1999 budget to raise and to appropriate \$663,212, a tax commitment of \$479,222, and a mil rate of \$15.50 per thousand (identical to the 1998 mil rate for MSC). *Frye return F. Brown 3rd*
- Article 3. To vote to see if the Voters will approve
- a. the transfer of all Frye Island Municipal Services Corporation (MSC) operations to the the Town of Frye Island,
 - . the transfer of all MSC assets and liabilities to the Town of Frye Island,
 - . and the collection of all MSC taxes by the Town of Frye Island,
- if at the October 10, 1998 Town Meeting the proposed Charter for the Town of Frye Island is accepted by the Town and the Town accepts the responsibilities of Frye Island Municipal Services Corporation beginning January 1, 1999.
- Article 4. To vote to see if the Voters will approve a 10% interest rate to be charged on late taxes, starting January 1, 1999 (which is in accord with the State of Maine guidelines). *Deborah 1st Howard*
- Article 5. To vote to authorize the expenditure of unanticipated 1998 MSC revenues to cover the higher than anticipated 1998 ferry and water system expenses.

Adjourn Meeting

Robert Bob
2nd Bob Howard

Frye Island Municipal Services Corporation
9/16/98
summary
10/10/98
10/10/98
10/10/98

WARRANT
FOR THE ANNUAL BUDGET MEETING
OF THE TOWN OF FRYE ISLAND

Cumberland, ss State of Maine To Kathy Potts, a resident of the Town of Frye Island, County of Cumberland, State of Maine. Greetings: In the name of the State of Maine, you are hereby required to notify the inhabitants of the Town of Frye Island, in the County of Cumberland, qualified by law to vote in town affairs to meet at the Frye Island Community Center on Saturday, October 10, 1998 at 8:30 am.

Town of Frye Island – Town Meeting

- Handwritten notes:* 2nd meeting, 10/10/98, 8:30 am, Frye Island Community Center
- Article 1. To choose a moderator to preside at said meeting
- Article 2. To vote to see if the Town will approve the recommended 1999 budget to raise and to appropriate \$531,819, a tax commitment of \$525,609, and a mil rate of \$17.00 per thousand (identical to the previous Standish mil rate).
- Article 3. To vote by written ballot on the following: "Shall the Town of Frye Island approve the new Charter recommended by the Charter Commission, becoming effective at the beginning of the next fiscal year (January 1, 1999)."
- Article 4. To vote to see if the Town will accept
- a. all of the assets and liabilities of the Frye Island Municipal Services Corporation (MSC) as of December 31, 1998,
 - . to collect all past due MSC taxes,
 - . to collect the 1999 taxes approved at the 10/10/98 MSC Voters' meeting (to raise and to appropriate \$663,212, a tax commitment of \$479,222, and a mil rate of \$15.50 per thousand) as an increase to the Town mil rate, and to assume all of the MSC operating responsibilities effective January 1, 1999.
- Handwritten notes:* amended Civil 2nd commitment on Charter Commission
- Article 5. To vote to establish the first day in January as the time when taxes are due to the Town for that fiscal year and allow a taxpayer to pay the tax bill in two equal installments due on the first day in January and the first day in July.
- Article 6. To vote to see if the Voters will approve a 10% interest rate to be charged on late taxes, starting January 1, 1999 (which is in accord with the State of Maine guidelines).
- Handwritten notes:* 10/10/98

2nd Rev
Article 7. To vote to authorize the Planning Board and the Board of Appeals to each have the authority to delay any business during the period of November through April, when the Island is not easily accessible, to the May timeframe.

Conrad
Article 8. To vote to authorize the Selectmen to establish names for the roads on Frye Island to meet the E911 requirements and to appoint the necessary official to manage the process with various State organizations.

Conrad
Adjourn Meeting

Respectfully submitted:

Conrad E. Theberge

Town Clerk

township official = Fire Chief

Town of Frye Island – Board of Island Trustees' Meeting

Article 1. To choose a moderator to preside at said meeting.

Article 2. To vote by written ballot on the following: "Elect four members of the Executive Committee, two with term expiring July 1999, one with term expiring July 2000, one with term expiring July 2001; subsequent terms will be for three years each."

Adjourn Meeting

Warrantoct98.form

Frye Island Incorporated Annual Budget

Category Description	1998		1999 Proposed Budget	1999 FII Departmental Breakdown		
	Approved Budget	Year End Estimate		Golf	Yacht	Admin
(a)	(b)	(c)	(d)	(e)	(f)	(g)
<u>Income</u>						
1 Sales	33,500	35,188	35,500	35,500		0
2 Membership Fees	19,300	21,850	21,650	900	20,750	
3 Usage Fees	97,650	92,084	94,165	86,990	7,175	
4 Rental	14,700	16,135	15,590	15,590		0
5 Bldg & Equip Leases	31,680	31,680	25,800			25,800
6 Interest	2,200	665	1,500			1,500
7 Other Income	200	3,307	3,300	1,300	2,000	0
8 Gross Revenue	\$199,230	\$200,909	\$197,505	\$140,280	\$29,925	\$27,300
9 Cost of Goods Sold	19,500	23,103	25,000	25,000		
10 Gross Margin	\$179,730	\$177,806	\$172,505	\$115,280	\$29,925	\$27,300
<u>Expenses</u>						
11 Employee Expenses	74,269	75,818	75,349	67,924	4,965	2,460
12 Utilities & Fuel	4,095	3,558	3,425	3,425		
13 Licenses & Permits	1,550	1,544	1,602	1,450	0	152
14 Insurance	12,800	11,429	12,800	6,400	1,500	4,900
15 Property / Income Taxes	17,400	26,696	26,077	7,800	7,077	11,200
16 Interest	3,463	3,048	2,833	963		1,870
17 Equipment & Supplies	13,900	15,716	12,100	11,100	1,000	0
18 Repairs	3,200	6,597	3,700	3,700		0
19 Outside Services	3,200	8,136	7,800	1,700	5,225	875
20 Office Administration	1,275	386	2,000	2,000		0
21 Minor Improvements	10,800	12,244	12,200	2,200	10,000	
22 Contributions	900	750	900			900
23 Depreciation	17,100	15,439	15,000	10,000	1,000	4,000
24 Maintenance Building	6,403	6,403	0	0		0
25 Golf Cart Purchase	5,364	5,293	4,401	4,401		
26 Maintenance Reserve-Boating	11,305	0	0		0	
27 Other	1,975	2,767	2,200	1,000	0	1,200
28 Total Expenses	\$188,999	\$195,824	\$182,387	\$124,063	\$30,767	\$27,557
29 Net Income	(\$9,269)	(\$18,018)	(\$9,882)	(\$8,783)	(\$842)	(\$257)
30 Depreciation	17,100	15,439	15,000	10,000	1,000	4,000
31 Payment on Loan Principal		(3,387)	(3,387)			(3,387)
32 Net Cash In (Out)	7,831	(5,966)	1,731	1,217	158	356

Date: 09/29/98

Frye Island Municipal Services Annual Budget

Category Description	1998		1999	1999 MSC Departmental Breakdown					
	Approved Budget	Year End Estimate	Proposed Budget	Ferry	Maint.	Water	Recreation	Fire/Safety	Admin.
	(a)	(b)	(c)	(e)	(f)	(g)	(h)	(i)	(j)
Income									
1 Property Taxes	0	460,333	0						0
2 Ferry Receipts	155,000	175,896	159,000	159,000					
3 Interest	6,000	8,467	7,500						7,500
4 Management Services	12,390	12,390	12,390						12,390
5 Other Income	7,700	50,764	5,100		250	150	3,500		1,200
6 Fund Balance(Surplus 88-96)	0	0	0						0
7 Tfr Reserve	0	0	0	0	0				0
8 Tfr Undesgntd Reserve	0	0	0			0	0		0
9 Tfr Water Reserve	0	0	0			0			0
10 Income Total	\$181,090	\$707,850	\$183,990	\$159,000	\$250	\$150	\$3,500	\$0	\$21,090
Expenses									
11 Employee Expenses	347,878	341,665	365,131	137,305	97,168		5,582	110	125,076
12 Fil Leases	20,325	20,325	20,850	0	7,200	0			13,650
13 Utilities & Fuel	30,600	26,464	28,350	9,100	5,750	6,000	1,200	250	6,300
14 Licenses & Permits	2,000	2,592	2,550	50	500		1,900		100
15 Insurance	30,150	28,102	29,450	10,000	4,100	200	2,200	1,950	12,950
16 Property Taxes	15,494	11,566	12,950	1,300		350	7,000		4,300
17 Debt Service/Interest	0	0	0		0				0
18 Equipment & Supplies	48,250	74,675	74,450	4,900	21,950	32,000	2,900	5,000	12,700
19 Maintenance & Repairs	30,700	46,376	25,950	15,200	6,000	1,500	1,000	1,000	2,250
20 Outside Services	18,400	20,083	21,900	1,000	14,000	1,000	200		5,700
21 Office Administration	7,320	5,661	6,824	1,100	100	24			5,600
22 Security & Safety	14,250	12,002	14,250						14,250
23 Contributions	1,000	850	0						0
24 Winter Rent	3,300	3,300	3,800						3,800
25 Other <i>Southwest Communities Ferry</i>	12,150	50,285	16,757	1,250	550	420	5,500	500	9,037
26 Seccession Activities	17,000	17,000	0						0
27 Town Set Up	16,000	16,000	0				0		
28 Special Projects	16,500	8,350	15,000			0	10,000		5,000 <i>W/F</i>
29 Fund Appropriation	10,000	10,000	25,000	7,500	0	7,500	10,000		
30 Expense Total	\$641,317	\$695,296	\$663,212	\$188,705	\$157,318	\$48,994	\$47,482	\$8,810	\$220,713
31 Surplus (Deficit)	(\$460,227)	\$12,554	(\$479,222)	(\$29,705)	(\$157,068)	(\$48,844)	(\$43,982)	(\$8,810)	(\$199,623)
32 Assessed Value	\$29,692,065		\$30,918,142						
33 Tax Rate per \$1000	\$15.50		\$15.50						

Date: 9/29/98

Summary
 25078
 13400

From 21970
 12800

Capital 35000

From 211,000

Town of Frye Island Annual Budget

Category Description	1998		1999
	Approved Budget	Year End Estimate	Proposed Budget
(a)	(b)	(c)	(d)
<u>Income</u>			
1 Property Taxes		257,193	
2 Excise Tax		2,100	3,000
3 State Revenue Sharing		450	500
4 Building Permits	10,000	1,300	1,910
5 Other Permits & Licenses	1,500		300
6 Other	8,500	8,500	500
7 Income Total	20,000	269,543	\$6,210
<u>Expense</u>			
8 General Administration	3,792	3,300	11,180
9 Code Enforcement	5,800	5,040	5,535
10 Planning Board	1,000		2,250
11 Appeals Board	1,000		2,000
12 Assessing		960	2,560
13 General Assistance			2,000
14 Insurance	2,200	510	2,710
15 Emergency Medical			2,000
16 Dispatch	1,500		2,000
Animal Control			400
17 School	227,502	226,487	465,350
18 County	32,222	32,222	33,833
19 Expense Total	275,016	268,519	\$531,819
20 Surplus (Deficit)	(\$255,016)	\$1,024	(\$525,609)
21 Assessed Value	\$30,001,800		\$30,918,142
22 Tax Rate per \$1000	\$17.00		\$17.00

9/18/98 6:12

Date: 9/29/98