

**Zoning Board of Appeals
Frye Island Community Center
Friday, June 15, 2012**

Present: John Schutz, Bobbi Aranyi, Jay Ledgard- attended the meeting by phone.

Absent: Bill Trenchard

Attendees: Steve Kaplan 34, Planning Board Chairman, Tim McCarthy 159 past Chairman BOA, not here in a voting capacity, but here to assist in the transition of developing a new board, Andrew DiSalvo 1889.

The meeting was called to order at 7:00 pm.

Agenda

Select a new chairman

Bobbi Aranyi made a motion to elect John Schutz as chairman; seconded by Jay Ledgard with all in favor.

Minutes and Correspondence

Bobbi Aranyi made a motion to approve the 9/30/11 minutes as written; seconded by Jay Ledgard with all in favor.

Recruiting Efforts

Tim introduced Andrew DiSalvo who is interested in becoming a full time Board of Appeals member. Jay Ledgard made a motion to accept Andrew as a member; seconded by John Schutz with all in favor. Andrew was instructed that he needs to go the office to sign the papers and be sworn in.

Select Meeting Dates

The scheduled meeting dates are as follows:

Friday, July 20, 2012 at 7:00 pm

Friday, August 17, 2012 at 7:00 pm

Friday, September 21, 2012 at 7:00 pm

Friday, October 5, 2012 at 7:00 pm

Jay Ledgard made a motion to approve the scheduled meeting dates; seconded by Bobbi Aranyi with all in favor.

Recruitment Efforts

The BOA is looking for another new member. An announcement has been placed in the FINS. Steve suggested the chairman make up 2 new copies of the BOA manuals for Andrew DiSalvo and the other potential new member.

Staff Education

Periodically the MMA offers training sessions for the BOA. Bobbi stated a request was in to obtain the date when they have a scheduled meeting for this type of training. Andrew stated he would be interested in going. Jay said he would also be interested in going. Steve said the MMA would love to come here to the Island if invited, so perhaps they could plan a date for a joint meeting to include the BOA, Exec Committee, BIT, and Planning Board.

Specific BOA Staff Education

Frye Island Board of Appeals Process and Set Back reduction notes. Tim gave Andrew the forms that Tim hands out to anyone who comes for an approval for a variance and explained them by saying they have to pass four criteria. Tim also gave him a copy of the form that has to be filled out to obtain a Frye Island set back reduction approval. He also passed out the notarized form of decision.

At this point there was no other business to discuss. Jay Ledgard made a motion to close the meeting; seconded by Bobbi Aranyi with all in favor. Meeting adjourned at 7:55 pm.

Respectfully Submitted,

Inez "Smitty" Kaplan, Recording Secretary