



Frye Island Golf Committee Project Meeting

September 19, 2011 Meeting Minutes

MEETING NUMBER

08

DATE	START	END	LOCATION	NEXT MEETING	PREPARED BY
09/18/11	11:30 AM	12:49 PM	Clubhouse	Winter Meeting Saturday, January 28, 2012 at home of Laura Davis, Stow, MA	Laura Davis

ATTENDANCE

Mark Thomas
Tom Canty
Laura Davis
Vic Solimini

Jim Hodge
John Kett
Bob Thurston

FINANCIALS

			BIC
06-01	08/14/11	Review 07/31/11 Meeting Minutes for history for the Financial section.	NA
08-1	09/18	As of 9/21 reporting: Operations Reserve - \$58,627 Equipment Reserves - \$149	

A review of the 2012 budget was conducted and there were several points of interest.

- a) Need details on Golf Club wages – we are considerably over budget at this time, perhaps caused by keeping Lounge open later.
- b) Winter Meeting Topic – handling of the fee for GHIN. The fee is currently included in the Membership dues; however, there are some Members who don't utilize GHIN on FI. May separate this charge from dues.
- c) Pro shop supplies should come down – higher expenses included purchase of new computer
- d) Jim suggested keeping Golf Operations budget flat
- e) Discussion of staff and benefits was raised by Jim; Laura will discuss details with Wayne.

FEES

06-03	08/14/11	All issues have been closed; refer to 07/31/11 Meeting Minutes for history.
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SCORECARDS			BIC
06-04-11	08/14/11	All issues have been closed; refer to 07/31/11 Meeting Minutes for history.	
Anticipated Expenditures			BIC
02-11		A sprinkler system must be purchased and installed in both Sue's Kitchen (6 heads) and the Club House (12 heads) in order to meet code requirements. This expense will be paid out of the equipment reserve. A motion was made and approved to transfer \$12,000 from the Operations Reserve to the Equipment Reserve to pay for this expense. We may be able to utilize an Islander for installation of the sprinkler system (Bob Thurston suggested JC Canistrano). Bob to discuss with Canistrano prior to next meeting. John Crosby is taking over the installation of the sprinkler system	Bob
03-05		Sue's Kitchen represents 1/3 of the cost of the sprinkler system. Once additional funds have been raised and received for Sue's Kitchen, these funds will be transferred back to Equipment Reserve.	John Crosby
		Need to purchase at least one fire extinguisher.	Laura C
SUE'S KITCHEN			BIC
06-05-11	08/14/11	All issues have been closed; refer to 07/31/11 Meeting Minutes for history.	Closed
CLUB HOUSE IMPROVEMENTS			BIC
02-15	05-21-11	Remaining Work Hang door, fix lockset, install emergency lights, stain new deck area. Rob to make addition to the Tournament Winners' plaque.	Committee-John C, Rob
8-02	09/18	Need Exit Signs installed per Inspector, but no other issues were noted.	John C
03-11	06/11/11	Check out the balance for the air conditioners as the lounge area gets too hot while the kitchen is much colder.	
03-12	06-11-11		John C
02-15a	05-21-11	Determine status of fire suppression system. Work with Scott/Ozzie re: researching upper deck to install deck covering to protect lower level deck from moisture.	John C
02-15b	05-21-11	Request to install new linoleum flooring in bar area is postponed until 2012.	Bob
03-13	06/11/11	Move firepit - potential location is on the side of Sue's Kitchen - 2012 project.	Committee ? (Willie's input)
02-17	05-21-11	Re-Do Shelving	Ken
02-18	05-21-11	Construct "Events Notice" area update.	Ken/ Committee

	08/14/11	The Board has been constructed; Committee will work to identify the messages to be printed on left-hand side of board; Ken will divide board into 2 nd section for Golf Notices (i.e., Events). Pending finalization during Winter Meeting		
06-06	08/14/11	Clarification of Leisure Lounge Under 16 rule. Based on advice from legal counsel, minors should not be allowed on the premises after 9pm due to liability issues. This ruling will be reinforced by Leisure staff.		Closed
COURSE IMPROV EMENTS 06-07	BIC		08/14/11	Closed issues been remove refer to 07/31 Meeting Minu history.
02-20	05-21-11 07-11-11	Loam right Side of Number 3 and right side of the green area on #9. Work continues but anticipate completion by the Fall.		Dana/Jim
02-22	05-21-11 08/14/11	A new gate will be placed by the road entrance (by #6) which is being donated and installed by Vic – update. Gate has been delivered; Vic looking for assistance with the installation. Laura D to solicit HS volunteers. Key will be given to the Fire Dept for access.		Vic/ Laura
03-16	06/11/11	Working on drainage for 3 rd hole		Dana
03-17	06/11/11	7 th hole cart path improvements		Dana
04-03	07-11-11	Place the existing practice net behind clubhouse. 8/4. New net is on order.		Dana
06-08	08/14/11	Member requested improvement to the hardpan on left and right sides of fairways. Jim explained our sprinkler system does not reach those areas. Improvement would require new sprinkler heads, loam, seed, etc. Not feasible at this time.		Closed
SUB COMMITTEES			BIC	
02-26			05-21-11	Course Coordinator
	05-21-11	Clubhouse (Pro Shop and Lounge) Coordinator		Mark
	05-21-11	Maine Golf association/USGA Liaison		Mike/Jim
	05-21-11	Tournaments Coordinator – discussion surrounded the creation of guidelines/ prices for outside tournaments. Need to enforce all requests coming to the Tournament Coordinator. Any requests will be handled on a case-by-case basis keeping a consistent guideline in mind. All requests for non-standard prices will be approved by the Committee.		Closed
03-18	06/11/11	See management guidelines for outside tournament fees (20 player minimum).		

05-02	07/31/11	Discussed upcoming Police Tournament minimums. This is an October tournament and will be a midweek event. It is anticipated that there will be over 28 paying players. Committee approved (Bruce motion, Mark 2 nd ; all in favor) to accept \$28 for fees/cart.	
	08/14/11	Revisited fees for Police Tournament. Mark motioned, Vic 2 nd ; all in favor) to adjust fees/cart to \$24/player.	
	05-21-11	Sunday Scramble Coordinator	Vic
	05-21-11	Volunteer Work Coordinator Stain /paint deck	Bob
	05-21-11	Charity Events	Vic
	05-21-11	Handicap Subcommittee	Tom

TEE MARKER S	BIC
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02-27

05-21-11

Jeff Snow h
Frye Island
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year's fee \$
plus his pla
(\$155). No
if he is goin
pay. We ne
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for this year
New Spons
=Tom Sible
Laura C wil
handle gett
plaque mac

Jim/Dana w
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existing pla
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02-27	05-21-11	Aubuchon did not pay last year (\$150). When billed this year they told us it was a new guy and they would like to sponsor but their money from this year is gone. I want to check with them to see if we are willing to keep plaque up this year if they will pay us \$450 next year for 2010, 2011 and 2012.	Mark/John C
			Closed
		Vic to bring a machete to assist in the removal of existing plaque. Machete is in-house, pending time to pry the plaques off	Closed

through pictures, including Bob T's collection and make recommendations prior to next meeting. Goal is to have initial supply of calendars available prior to July 1. Will need to advertise in FINs and at Club House.

	06/11/11	Initial review of the calendar conducted; need additional pictures (replace tennis court picture and beach 6; need photo for November). Calendar will be Jan-December and hope to sell during 4 th of July weekend. Calendars will be made available for sale @ Golf Club and Town Office.	Laura
02-30	05/21/11	Auction – July 16 – Develop SOPs	
		An article in the May FIN will be submitted to determine whether there is sufficient interest in participating in a live auction. Date is tentatively scheduled for 7/16. Guests are invited to donate goods or services (i.e., caddy, handyman, party-boat sunset party, etc.) The popcorn machine and old flay screen TV will be items donated by the Club House. (All members of the Golf Committee will work together to sponsor this event.) Desserts will be provided during this event.	Closed
		Mark will ask Bill if he wishes to be the auctioneer	
	06/11/11	FIN article was posted. Need posters @ Club house and Town Bulletin Board. Still need to solicit donations. Additional article will be posted with list of planned donations: Kenny = Sunset Tiki Bar Party (for 4) Mark = Topsy Turvey Tomatoe Planter, 9 holes of Caddying Tom = Booze cruise for 4 Bob = Youth Golf Lessons Mike = Business Cards Laura = 4 hours babysitting and putter Jim = 50 lb of grass seed and consulting services	
	07/31/11	Successful auction - \$1550 was raised.	
	08/14/11	One patron did not appear to pay for merchandize. LauraD will contact for payment.	LauraD
02-31	05/21/11	Dinners? Willie? Paul? Vic to chat with Paul to determine his dinner plans (plan B = chat with Willie re: future palns)	Closed
02-32	05/21/11	Pizza Night?	Closed
03-19	06/11	Terry Kett Memorial Flag Dedication Ceremony Dedication ceremony will be on 7/3 just prior to the Steak and Hotdog tournament. Laura D will plant flowers; Bob is coordinating installation of flag (donated by Tom Bishop) flag pole and lighting. Installation slated for 2 nd island	Closed

COLLECT IONS PIC

02-33

05/21/11

Sue's Kitchen additional funds raising is required to cover costs for a dishwasher, sprinkler heater pots and pans shelving. M will add a request in the News (seeking funds \$2,500 from Islanders).

It was determined not to solicit funds, and instead, use funds from Dinner

02-34

05/21/11

Employee Appreciation Collection will be conducted prior to and during the 2011 Annual Golf Membership Meeting, advance notice will be provided via e-mail to the Membership distribution list. Bruce and John will team up and begin request in the early-August timeframe. Donations will go to the following staff: Laura Crosby#, Dana Moniz#, Phil Spring@, Jason Moniz*, Ben Hodge*, Nate Hodge@, Kenny Bond&. (# Managers, * Full-time; @ 20 hours, & 16 hours)

Bruce/John

TOURNAMENTS

05-21-11	Date	Tournament Name	Organizer(s)
05-21-11	May 28	Memorial Day Ryder Cup	Closed
05-21-11	June 18	Memorial Scholarship (8-1)	Closed
05-21-11	June 24	GE Tournament (day event)	Closed
05-21-11	June 25-26	June Invitational (8-11:30)	Closed
05-21-11	July 2	Steak and Hot Dog (1-?)	Closed
05-21-11	July 1 – Labor Day	Club Championship	Bruce Nisula
07-11-11	July 23	Night Golf – Players must pay in advance; however, if calling from out of town, may reserve via credit card. Start time will be around 8:30. Need e-mail to members and FIN article	Closed
05-21-11	August 6	President's Cup (Golf only) (1-6)	Vic/Laura
07-11-11	August 11	Scott Lehmann (18 holes)	
07-11-11	August 28	Recreation Fund Raiser	Tom Bishop
05-21-11	August 20-21	Member Guest	Jim/John Hodge
07-11-11	August 27	Captain W	Jim Hodge

05-21-11	September 10-11	Sebago Lake Great Escape	Mark
05-21-11	September 24	TKE Fall Classic	Jim/John Hodge
05-21-11	October 1	Big Break – Frye Island	Laura / Kenny / Bob
07-11-11	October 5	CCRCC/FIPD Police (8:30-1:00) (9) 4somes	Rod
05-21-11		Junior Championship	Not held in 2011

Misc.			
05-03	07/31/11	Member Complaint: e-mail received from a Member pertaining to practice, safety and courtesy on course. Committee discussed practice, which is allowed provided it does not interfere with other players. Email will be sent to all Members clarifying practice. All play must be tee to green direction. Additional meeting with specific individuals will be handled privately. It was later confirmed that the Director did have a conversation and the matter is now closed.	Closed
05-04	07/31/11	Member Complaint: jumping on the course and interrupting pace of other players. This issue will also be addressed in email; although jumping on (by Members only) will be permitted, it is not at the expense of being discourteous to other player.	Closed
08-?????	09/18/11	Later decision by Committee was not to send out email. It was felt this was not as large a problem by Membership as originally felt and that the installation of 6 th hole fence should minimize this activity.	
5-05	07/31/11	Member Issue - Private Cart Use. A Member raised the issue involving private cart use and requested the Committee consider not charging cart fees when a family member is using their own cart. Trail fees were paid but family member was not a Golf Course Member. Committee discussed the issue and opted to continue with existing policy.	Closed
05-06	07/31/11	The Committee discussed the recent decision to provide complimentary golf and cart fees for Sailors during USS Spruance Day visit. Approximately 20 sailors were involved and the	Closed

		Committee felt it was appropriate to offer complimentary golf in recognition for their service to our nation. One member had raised the issue originally feeling it violated the private cart trail fee issue, now accepts the decision of the Committee to not charge fees.	
06-09	08/14/11	Committee Membership Election: Current Members up for re-election: Vic, Laura, Tom. All three have confirmed their willingness to be re-elected, pending Golf Membership approval	Closed
08-?????	09/18/11	Committee voted unanimously to elect Laura Davis as Committee Director. Election for Secretary is being postponed until next meeting due to absence of several Members who may be interested in assuming this position.	Golf Committee

Long term capital expenditures			
2-35	5/21/11	New Equipment Requests: 2012 – Lift (split w/DPW) .. estimate \$9k 2012 – New Truck ... estimate \$1,000 Vic may have a vehicle, if so, Jim will purchase in 2011 out of his existing budget.	Committee/Jim/ Dana Closed
	08/14/11	2012 - Heavy Duty Utility Cart –\$15,000. Jim/Vic/Lynn may be able to secure Cart for \$6-7K. Final price will be negotiated and based on September financials, Committee may decide to purchase used Cart before end of year. 2013 Fairway mower	Jim/Vic/Lynn
Minor Capital Cost			
2-36	5/21/11	Replace the remaining old chairs and tables inside Lounge and Patio furniture outside lounge.	Committee
2-37	5/21/11	Replacement of bar in Lounge	Committee
2-38	5/21/11	Repairing, re-leveling, and reseeded tees where needed.	Jim/ Dana
2-39	5/21/11	Improve definition of cart path on 3 and 6. Add bluestone.	Jim/ Dana
2-40	5/21/11	Remove Bunker on 5	Jim/Dana
2-41	5/21/11	Add a fairway bunker on 7 (Future)	Jim/Dana
2-42	5/21/11	Move cart path to left side on #2	Jim/Dana
2-43	5/21/11	Garden surrounding Pro Shop	Committee
2-45	5/21/11	Fountain(s)	Committee
2-46	5/21/11	Installation of shrubbery to enhance the look around the fire pit.	Committee

Summary of Motions:

1. Elections – Mark motioned, Tom 2nd, unanimous vote to elect Laura Davis as Committee Director.

Pending Executive Committee Approval			

Submitted by:

Laura C. Davis
Committee Secretary