



# Frye Island Golf Committee Project Meeting

## July 31, 2011 Meeting Minutes

### MEETING NUMBER

05 (interim meeting to discuss Members' complaints)

DATE	START	END	LOCATION	NEXT MEETING	PREPARED BY
07/31/11	10:38 AM	11:00 AM	Clubhouse	Sunday, August 14 after Scramble	Laura Davis

### ATTENDANCE

Mark Thomas  
 Tom Canty  
 Laura Davis  
 Vic Solimini  
 Mike Hurley

Bruce Nisula

### FINANCIALS

FINANCIALS			BIC
		Review of Financials	NA
02-01	05/21/11	Too Early To Mean Anything for This Year Operations	
03-01	6/11/11	Still too early to mean anything – will review during next meeting to get feeling for membership dues, revenue and expenses.	
04-01	07-11-11	Preliminary financials have been received. Membership is down.	
02-02	05/21/11	Operations Reserve - \$46,863 - \$63,000+- There appears to be a \$19k discrepancy which Mark has asked Calvin to research. Op's Reserve error acknowledged relative to transfers.	
03-02	6/11/11	Though it is still being researched to determine exact amount, the minimum error appears to be at least \$15k. Mark will forward a note from Joe Potts to the Committee. Anticipate response by 6/24 Board meeting.	Mark
04-02	07-11-11	Operations Reserves are approximately \$59,291	
02-03	05/21/11	Equipment Reserve - \$148	Mark
03-03	6/11/11	Committee voted and approved transfer of \$3,550 from Operations Reserve to Equipment Reserve to cover the cost of one new golf cart (part of ongoing fleet replacement strategy). Mark will bring to Board to formally request transfer.	
02-04	07-11-11 05/21/11 07-11-11	Sue's Kitchen - \$1,592 Mark to verify balance as there may have been an additional anonymous donor.	Mark
02-05	05/21/11	Club House Improvements - \$0	NA
02-06	05/21/11 07-11-11	Terry Kett Memorial - \$2,540 Most funds have been spent; however, any remainder (could be \$60) will be transferred to Operations Reserve.	Bob

Bob will validate remaining amount

FEES			
02-07	05/21/11	Adjust Sunday and Ladies' Scramble Fees.	Closed
		Committee voted to adjust Scramble fee to \$17.00 for Sunday, but will remain the same for Tuesday Ladies' Scramble. Laura C. to make changes in Pro Shop and FINs. Ladies are paying \$17 as confirmed by Laura C.	
05-01	7/31/2011	Explanation on the concept of 'comp's was discussed as there appears to be confusion and inconsistency pertaining to this policy. Pro Shop Manager will review with Pro Shop employees. According to the Policy Handbook: "Visiting Golf Pros and/or Golf Course Owners will be given complimentary green fees. The visitor must present PGA identification."	Laura C
		Update Operations Policy Handbook to reflect changes in Fees	Mark
SCORECARDS			BIC
02-08	05/21/11	Committee reviewed draft scorecard Mark created.	Closed
		Removal of 80% handicap table approved, Course rating and distance Blue tees updated; Rule 10 to be eliminated.	
02-09	05/21/11	Select a photograph – Bob Miner's 8 <sup>th</sup> hole fall photo.	Closed
		Laura D to edit to make sky appear bluer, then forward to Mark for printing.	
02-10	05/21/11	Authorize printing cards ( \$825 for 10,000, <b>\$1,025 for 20,000</b> ) – no freight – Mark to pick up) Decision was to order 20,000 cards. Committee voted and approved expenditure which comes out of Operating Expenses.	Closed
		Delivery expected 6/25 (Mark picking up)	
03-04	06/11/11		
PAYMENT			BIC
02-11		A sprinkler system must be purchased and installed in both Sue's Kitchen (6 heads) and the Club House (12 heads) in order to meet code requirements. This expense will be paid out of the equipment reserve. A motion was made and approved to transfer \$12,000 from the Operations Reserve to the Equipment Reserve to pay for this expense. We may be able to utilize an Islander for installation of the sprinkler system (Bob Thurston suggested JC Canistrano). Bob to discuss with Canistrano prior to next meeting. John Crosby is taking over the installation of the sprinkler system	Bob
03-05		Sue's Kitchen represents 1/3 of the cost of the sprinkler system. Once additional funds have been raised and received for Sue's Kitchen, these funds will be transferred back to Equipment Reserve.	John Crosby
		Need to purchase at least one fire extinguisher.	Laura C

SUE'S KITCHEN			BIC
02-12	05-21-11	Additional funding must be raised for Sue's Kitchen to offset expected expenses (current estimate is \$4,000). One suggestion to raise monies included hosting a special dinner with profits being allocated to the Sue's Kitchen Reserve. Vic will talk with Paul to determine status of his dinners .... Option B: talk to Willie to host dinners at Club House that will help fund the Kitchen. Note: Dinners at the Club House will have profits put toward Sue's Kitchen or Golf Club necessities.	Closed
02-13	05-21-11	Thank you dinner for those who contributed time or dollars to the Kitchen. Dinner to be held on 7/16/2011. Cocktails at 5:00, Dinner at 6:00 (followed by Auction at 8:00). Payment of expenses for this Dinner will come out of Club Operations.	Closed
03-06	06/11/11	John Kett and Bob Thurston will cook meat; Committee members will handle the rest of the meal and serve/clean up.	Closed
03-07	07-11-11	Paul Lyons has signed up to cook beef with the assistance of Jimmy	
03-08	06/11/11	A sign will be made for Sue's Kitchen.	Closed
03-09	06/11/11	An existing photo of Sue will be enlarged (18x20ish), framed and hung on wall inside kitchen. John is checking on having the photo enlarged. Framing will have to be done by local frame shop.	
03-10	06/11/11	FIN article will be submitted inviting anyone (and 1 guest) to the dinner who contributed money, time and/or materials. RSVP by 7/9. Additionally, hang posters in Club House and on Town outside Bulletin Board.	Closed
	06/11/11	Make up checklist for cleaning up Sue's Kitchen	Committee
	07-11-11	New bathroom continues to get clogged. Laura D will have her plumber stop by for consultation. This was done on 7/12; however, also got original plumber to commit to come and investigate/resolve problem.	Closed.
02-14	05-21-11	Sign for \$300 contributors Check with Paul to determine availability of funds and consideration of a commercial dishwasher. There are insufficient funds to purchase the dishwasher;	Mike Closed

however, Paul is purchasing pots and pans. Paul also paid for the Thank You Dinner.

CLUB HOUSE IMPROVEMENTS			BIC
02-15	05-21-11	Remaining Work Hang door, fix lockset, install emergency lights, stain new deck area. Rob to make addition to the Tournament Winners' plaque.	Committee–John C, Rob
03-11	06/11/11	Check out the balance for the air conditioners as the lounge area gets too hot while the kitchen is much colder.	John C
03-12	06-11-11	Determine status of fire suppression system.	
02-15a	05-21-11	Work with Scott/Ozzie re: researching upper deck to install deck covering to protect lower level deck from moisture.	John C Bob
02-15b	05-21-11	Request to install new linoleum flooring in bar area is postponed until 2012.	
03-13	06/11/11	Move firepit – potential location is on the side of Sue's Kitchen – 2012 project.	Committee ? (Willie's input)
02-16	05-21-11	Beer Tap- Due to space and funding issues, the Club will not pursue a Tap.	Closed
02-17	05-21-11	Re-Do Shelving Update	Ken
02-18	05-21-11	Construct "Events Notice" area update	Ken
COURSE IMPROVEMENTS			BIC
02-19	05-21-11	Purchase and sell cart New Cart Purchase approved by Committee and expected 5/29; Jim will pursue selling older cart for \$800.	Closed
03-14	06/11/11 07/11	Submit FIN article to sell older cart (not to be posted on golf page though). Now holding onto old cart as backup (or parts)	Closed
02-20	05-21-11 07-11-11	Loam right Side of Number 3 and right side of the green area on #9. Work continues but anticipate completion by the Fall.	Dana/Jim
02-21	05-21-11	Redoing cart path on #1 (getting reclaim from John Crosby)	Closed
02-22	05-21-11	A new gate will be placed by the road entrance (by #6) which is being donated and installed by Vic - update	Vic
02-23	05-21-11	Signage: Mike Hurley will create a sign for the new gate indicating vehicular and pedestrian trespassing is prohibited. Mike will also create new signs prohibiting frogging and fishing on the ponds - update	Closed
02-24	05-21-11	1 <sup>st</sup> hole Signage: Kenny is looking into replacing the	Ken

		existing 'rules board' and building a new signage to be installed (potentially) near outside stairs. This is being requested to reinforce a handful of rules that are currently being ignored - update	
02-25	05-21-11	Signage: Replace Leisure Lounge signs to direct public to golf course and create a new sign to be affixed to Upper Deck at the Club House representing the Leisure Lounge.	Mike
03-15	06/11/11	4 <sup>th</sup> green has been shaped and manicured for expansion.	Closed
03-16	06/11/11	Working on drainage for 3 <sup>rd</sup> hole	Dana
03-17	06/11/11	7 <sup>th</sup> hole cart path improvements	Dana
04-03	07-11-11	Place the existing practice net behind clubhouse. 8/4. New net is on order.	Dana

**SUB COMMITTEES**

**BIC**

02-26	05-21-11	Course Coordinator	Bruce
	05-21-11	Clubhouse (Pro Shop and Lounge) Coordinator	Mark
	05-21-11	Maine Golf association/USGA Liaison	Mike/Jim
	05-21-11	Tournaments Coordinator – discussion surrounded the creation of guidelines/ prices for outside tournaments. Need to enforce all requests coming to the Tournament Coordinator. Any requests will be handled on a case-by-case basis keeping a consistent guideline in mind. All requests for non-standard prices will be approved by the Committee.	Closed
03-18	06/11/11	See management guidelines for outside tournament fees (20 player minimum).	
05-02	07/31/11	Discussed upcoming Police Tournament minimums. This is an October tournament and will be a midweek event. It is anticipated that there will be over 28 paying players. Committee approved (Bruce motion, Mark 2 <sup>nd</sup> ; all in favor) to accept \$28 for fees/cart.	
	05-21-11	Sunday Scramble Coordinator	Vic
	05-21-11	Volunteer Work Coordinator Stain /paint deck	Bob
	05-21-11	Charity Events	Vic
	05-21-11	Handicap Subcommittee	Tom

**TEE MARKERS**

**BIC**

02-27	05-21-11	Jeff Snow has left Frye Island. He owes us for last year's fee (\$175) plus his plaque (\$155). Not sure if he is going to pay. We need to rent his marker for this year. New Sponsor =Tom Sibley. Laura C will handle getting plaque made.	Mark/John/ Committee
		Jim/Dana will attempt removal of Snow's existing plaque and Aubuchon's placque	Jim/Dana
02-27	05-21-11	Aubuchon did not pay last year (\$150). When billed this	Mark/John C

year they told us it was a new guy and they would like to sponsor but their money from this year is gone. I want to check with them to see if we are willing to keep plaque up this year if they will pay us \$450 next year for 2010, 2011 and 2012.

Closed

Vic to bring a machete to assist in the removal of existing plaque.

Dana

Machete is in-house, pending time to pry the placques off

Closed

06/11/11

Decision made to solicit other sponsors.

07-11-11

Vic will speak with Propane company who will be on the Island next weekend. The Propane company was uninterested in sponsorship. Laura is to pursue local plumber.

Local plumber not in a financial position to sponsor.

Current Prices = \$150 for the plaque; \$150 for annual fees. If a sponsor commits mid-year, prorated annual fees may apply.

FUND RAISERS / SOCIAL EVENTS			BIC
02-28	05/21/11	Ice Cream Socials - May 28, July 3, September 3	Vic
	06/11/11	Jim Hodge family will champion the May 28 Social Successful event. ... approximately \$520 was raised.	Closed
	07-11-11	Next event is 7/3. Need family to host. Approximately \$740 was raised.	Closed
02-29	05/21/11	Calendar update - Mike Hurley suggested an annual (July-June) calendar be printed and sold at the Pro shop. Cost could be \$5-10. Mark is sending an e-mail to the membership to request photos that could be used. NOTE: If there are people in the photo, permission may be required to use. Golf Committee will approve the final photos to be used.	Mike
		Must pick photos by June meeting. Laura D will sort through pictures, including Bob T's collection and make recommendations prior to next meeting. Goal is to have initial supply of calendars available prior to July 1. Will need to advertise in FINs and at Club House.	Laura/Mike
	06/11/11	Initial review of the calendar conducted; need additional pictures (replace tennis court picture and beach 6; need photo for November). Calendar will be Jan-December and hope to sell during 4 <sup>th</sup> of July weekend. Calendars will be made available for sale @ Golf Club and Town Office.	Laura
02-30	05/21/00	Auction - July 16 - Develop SOPs	Closed

An article in the May FIN will be submitted to determine whether there is sufficient interest in participating in a live auction. Date is tentatively scheduled for 7/16. Guests are invited to donate goods or services (i.e., caddy, handyman, party-boat sunset party, etc.) The popcorn machine and old flay screen TV will be items donated by the Club House. (All members of the Golf Committee will work together to sponsor this event.) Desserts will be provided during this event.

Mark will ask Bill if he wishes to be the auctioneer

06/11/11 FIN article was posted. Need posters @ Club house and Town Bulletin Board.  
Still need to solicit donations. Additional article will be posted with list of planned donations:

- Kenny = Sunset Tiki Bar Party (for 4)
- Mark = Topsy Turvey Tomatoe Planter, 9 holes of Caddyng
- Tom = Booze cruise for 4
- Bob = Youth Golf Lessons
- Mike = Business Cards
- Laura = 4 hours babysitting and putter
- Jim = 50 lb of grass seed and consulting services

07/31/11 Successful auction - \$1550 was raised.

02-31	05/21/11	Dinners? Willie? Paul? Vic to chat with Paul to determine his dinner plans (plan B = chat with Willie re: future palns)	Vic
02-32	05/21/11	Pizza Night?	Bob/Ozzie
03-19	06/11	Terry Kett Memorial Flag Dedication Ceremony Dedication ceremony will be on 7/3 just prior to the Steak and Hotdog tournament. Laura D will plant flowers; Bob is coordinating installation of flag (donated by Tom Bishop) flag pole and lighting. Installation slated for 2 <sup>nd</sup> island	Closed

<b>COLLECTIONS</b>	<b>PIC</b>
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02-33	05/21/11	Sue's Kitchen – additional fund raising is required to cover cost of dishwasher, 6 sprinkler heads, pots and pans, and shelving. Mark will add a request in the Newsletter (seeking funds of \$2,500 from Islanders).	Closed
02-34	05/21/11	It was determined not to solicit add'l funds, and instead, use funds from Dinners. Employee Appreciation Collection will be conducted prior to and during the 2011 Annual Golf Membership Meeting, advance notice will be provided via e-mail to the Membership distribution list. Bruce and John will team up and begin request in the early-August timeframe. Donations will go to the following staff: Laura Crosby#, Dana Moniz#, Phil Spring@, Jason Moniz*, Ben Hodge*, Nate Hodge@, Kenny Bond&. (# Managers, *	Bruce/John

Full-time; @ 20 hours, & 16 hours)

**TOURNAMENTS**

	<b>Date</b>	<b>Tournament Name</b>	<b>Organizer(s)</b>
05-21-11	May 28	Memorial Day Ryder Cup	Closed
05-21-11	June 18	Memorial Scholarship (8-1)	Closed
05-21-11	June 24	GE Tournament (day event)	Closed
05-21-11	June 25-26	June Invitational (8-11:30)	Closed
05-21-11	July 2	Steak and Hot Dog (1-?)	Closed
05-21-11	July 1 – Labor Day	Club Championship	Bruce Nisula
07-11-11	July 23	Night Golf – Players must pay in advance; however, if calling from out of town, may reserve via credit card. Start time will be around 8:30. Need e-mail to members and FIN article	Closed
05-21-11	August 6	President’s Cup (Golf only) (1-6)	Vic/Laura
07-11-11	August 11	Scott Lehmann (18 holes)	
07-11-11	August 13	Recreation Fund Raiser	Tom Bishop
05-21-11	August 20-21	Member Guest	Jim/John Hodge
07-11-11	August 27	Captain W	Jim Hodge
05-21-11	September 10-11	Sebago Lake Great Escape	Mark
05-21-11	September 24	TKE Fall Classic	Jim/John Hodge
05-21-11	October 1	Big Break – Frye Island	Laura / Kenny / Bob
07-11-11	October 5	CCRCC/FIPD Police (8:30-1:00) (9) 4somes	Rod
05-21-11	TBD	Junior Championship	TBD

<b>Misc.</b>			
05-03	07/31/11	Member Complaint: e-mail received from a Member pertaining to practice, safety and courtesy on course. Committee discussed practice, which is allowed provided it does not interfere with other players. Email will be sent to all Members clarifying practice. All play must be tee to green direction. Additional meeting with specific individuals will be handled privately.	Committee
05-04	07/31/11	Member Complaint: jumping on the course and interrupting pace of other players. This issue will also be addressed in email; although jumping on (by Members only) will be permitted, it is not at the expense of being discourteous to other player.	Committee
5-05	07/31/11	Member Issue - Private Cart Use. A	Closed

		Member raised the issue involving private cart use and requested the Committee consider not charging cart fees when a family member is using their own cart. Trail fees were paid but family member was not a Golf Course Member. Committee discussed the issue and opted to continue with existing policy.	
05-06	07/31/11	The Committee discussed the recent decision to provide complimentary golf and cart fees for Sailors during USS Spruance Day visit. Approximately 20 sailors were involved and the Committee felt it was appropriate to offer complimentary golf in recognition for their service to our nation. One member had raised the issue originally feeling it violated the private cart trail fee issue, now accepts the decision of the Committee to not charge fees.	Closed

<b>Long term capital expenditures</b>			
2-35	5/21/11	New Equipment Requests: 2012 – Lift (split w/DPW) .. estimate \$9k 2012 – New Truck ... estimate \$1,000 Vic may have a vehicle, if so, Jim will purchase in 2011 out of his existing budget. 2012 - Heavy Duty Utility Cart –\$15,000 2013 Fairway mower	Committee/Jim/ Dana
<b>Minor Capital Cost</b>			
2-36	5/21/11	Replace the remaining old chairs and tables	Committee
2-37	5/21/11	Replacement of bar in Lounge	Committee
2-38	5/21/11	Repairing, re-leveling, and reseeding tees where needed.	Jim/ Dana
2-39	5/21/11	Improve definition of cart path on 3 and 6. Add bluestone.	Jim/ Dana
2-40	5/21/11	Remove Bunker on 5	Jim/Dana
2-41	5/21/11	Add a fairway bunker on 7 (Future)	Jim/Dana
2-42	5/21/11	Move cart path to left side on #2	Jim/Dana
2-43	5/21/11	Garden surrounding Pro Shop	Committee
2-45	5/21/11	Fountain(s)	Committee
2-46	5/21/11	Installation of shrubbery to enhance the look around the fire pit.	Committee

<b>Pending Committee Approval</b>			

**Submitted by:**

**Laura C. Davis  
Committee Secretary**