



Frye Island Golf Committee Project Meeting

June 11, 2011 Meeting Minutes

MEETING NUMBER

03

DATE	START	END	LOCATION	NEXT MEETING	PREPARED BY
06/11/11	10:30 AM	12:00PM	Clubhouse	Sunday, July 10 after Scramble	Laura Davis

ATTENDANCE

Mark Thomas
 Tom Canty
 Laura Davis
 John Kett
 Mike Hurley

Bob Thurston

Others: Jim Hodge and Dana Moniz

FINANCIALS

			BIC
		Review of Financials	NA
02-01	05/21/11	Too Early To Mean Anything for This Year Operations	
03-01	6/11/11	Still too early to mean anything – will review during next meeting to get feeling for membership dues, revenue and expenses.	
02-02	05/21/11	Operations Reserve - \$46,863 - \$63,000+- There appears to be a \$19k discrepancy which Mark has asked Calvin to research. Op's Reserve error acknowledged relative to transfers.	
03-02	6/11/11	Though it is still being researched to determine exact amount, the minimum error appears to be at least \$15k. Mark will forward a note from Joe Potts to the Committee. Anticipate response by 6/24 Board meeting.	Mark
02-03	05/21/11	Equipment Reserve - \$148	NA
03-03	6/11/11	Committee voted and approved transfer of \$3,550 from Operations Reserve to Equipment Reserve to cover the cost of one new golf cart (part of ongoing fleet replacement strategy).	
02-04	05/21/11	Sue's Kitchen - \$1,592	NA
02-05	05/21/11	Club House Improvements - \$0	NA
02-06	05/21/11	Terry Kett Memorial - \$2,540	NA

FEES

02-07	05/21/11	Adjust Sunday and Ladies' Scramble Fees. Committee voted to adjust Scramble fee to \$17.00 for Sunday, but will remain the same for Tuesday Ladies' Scramble. Laura C. to make changes in Pro Shop and FINs.	Laura C
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Update Operations Policy Handbook to reflect changes in Fees

Mark

SCORECARDS			BIC
02-08	05/21/11	Committee reviewed draft scorecard Mark created. Removal of 80% handicap table approved, Course rating and distance Blue tees updated; Rule 10 to be eliminated.	Closed
02-09	05/21/11	Select a photograph – Bob Miner’s 8 th hole fall photo. Laura D to edit to make sky appear bluer, then forward to Mark for printing.	Closed
02-10	05/21/11	Authorize printing cards (\$825 for 10,000, \$1,025 for 20,000) – no freight – Mark to pick up) Decision was to order 20,000 cards. Committee voted and approved expenditure which comes out of Operating Expenses. Delivery expected 6/25 (Mark picking up)	
03-04	06/11/11		Mark

PAYMENT			BIC
02-11		A sprinkler system must be purchased and installed in both Sue’s Kitchen (6 heads) and the Club House (12 heads) in order to meet code requirements. This expense will be paid out of the equipment reserve. A motion was made and approved to transfer \$12,000 from the Operations Reserve to the Equipment Reserve to pay for this expense. We may be able to utilize an Islander for installation of the sprinkler system (Bob Thurston suggested JC Canistrano). Bob to discuss with Canistrano prior to next meeting.	Bob
03-05		John Crosby is taking over the installation of the sprinkler system	John Crosby
		Sue’s Kitchen represents 1/3 of the cost of the sprinkler system. Once additional funds have been raised and received for Sue’s Kitchen, these funds will be transferred back to Equipment Reserve.	
		Need to purchase at least one fire extinguisher.	Laura C

SUE’S KITCHEN			BIC
02-12	05-21-11	Additional funding must be raised for Sue’s Kitchen to offset expected expenses (current estimate is \$4,000). One suggestion to raise monies included hosting a special dinner with profits being allocated to the Sue’s Kitchen Reserve. Vic will talk with Paul to determine status of his dinners Option B: talk to Willie to host dinners at Club House that will help fund the Kitchen. Note: Dinners at the Club House will have profits put toward Sue’s Kitchen or Golf Club necessities.	Closed
02-13	05-21-11	Thank you dinner for those who contributed time or dollars to the Kitchen. Dinner to be held on 7/16/2011. Cocktails at 5:00, Dinner at 6:00 (followed by Auction at 8:00). Payment of expenses for this Dinner will come	Committee (Mark Heading Up)

out of Club Operations.

03-06	06/11/11	John Kett and Bob Thurston will cook meet; Committee members will handle the rest of the meal and serve/clean up.	Committee
03-07	06/11/11	A sign will be made for Sue's Kitchen.	Mile
03-08	06/11/11	An existing photo of Sue will be enlarged (18x20ish), framed and hung on wall inside kitchen. John is checking on having the photo enlarged. Framing will have to be done by local frame shop.	John
03-09	06/11/11	FIN article will be submitted inviting anyone (and 1 guest) to the dinner who contributed money, time and/or materials. RSVP by 7/9. Additionally, hang posters in Club House and on Town outside Bulletin Board.	Laura D
03-10	06/11/11	Make up checklist for cleaning up Sue's Kitchen	Committee
02-14	05-21-11	Sign for \$300 contributors Check with Paul to determine availability of funds and consideration of a commercial dishwasher.	Mike Vic
CLUB HOUSE IMPROVEMENTS			BIC
02-15	05-21-11	Remaining Work Hang door, fix lockset, install emergency lights, stain new deck area. Rob to make addition to the Tournament Winners' plaque.	Committee—John C, Rob
03-11	-6/11/11	Check out the balance for the air conditioners as the lounge area gets too hot while the kitchen is much colder. Determine status of fire suppression system.	John C
03-12	06-11	Work with Scott/Ozzie re: researching upper deck to install deck covering to protect lower level deck from moisture.	John C
02-15a	05-21-11	Request to install new linoleum flooring in bar area is postponed until 2012.	Bob
02-15b	05-21-11	Move firepit – potential location is on the side of Sue's Kitchen	Committee
03-13	06/11/11		? (Willie's input)
02-16	05-21-11	Beer Tap- Due to space and funding issues, the Club will	Closed

		not pursue a Tap.	
02-17	05-21-11	Re-Do Shelving Update	Ken
02-18	05-21-11	Construct "Events Notice" area update	Ken

COURSE IMPROVEMENTS

BIC

02-19	05-21-11	Purchase and sell cart New Cart Purchase approved by Committee and expected 5/29; Jim will pursue selling older cart for \$800.	Dana/Jim
03-14	06/11/11	Submit FIN article to sell older cart (not to be posted on golf page though).	Jim/Laura
02-20	05-21-11	Loam right Side of Number 3 and right side of the green area on #9	Dana/Jim
02-21	05-21-11	Redoing cart path on #1 (getting reclaim from John Crosby)	Dana/Jim
02-22	05-21-11	A new gate will be placed by the road entrance (by #6) which is being donated and installed by Vic - update	Vic
02-23	05-21-11	Signage: Mike Hurley will create a sign for the new gate indicating vehicular and pedestrian trespassing is prohibited. Mike will also create new signs prohibiting frogging and fishing on the ponds - update	Mike
02-24	05-21-11	1 st hole Signage: Kenny is looking into replacing the existing 'rules board' and building a new signage to be installed (potentially) near outside stairs. This is being requested to reinforce a handful of rules that are currently being ignored - update	Ken
02-25	05-21-11	Signage: Replace Leisure Lounge signs to direct public to golf course and create a new sign to be affixed to Upper Deck at the Club House representing the Leisure Lounge.	Mike
03-15	06/11/11	4 th green has been shaped and manicured for expansion.	Closed
03-16	06/11/11	Working on drainage for 3 rd hole	Dana
03-17	06/11/11	7 th hole cart path improvements	Dana

SUB COMMITTEES

BIC

02-26	05-21-11	Course Coordinator	Bruce
	05-21-11	Clubhouse (Pro Shop and Lounge) Coordinator	Mark
	05-21-11	Maine Golf association/USGA Liaison	Mike/Jim
	05-21-11	Tournaments Coordinator – discussion surrounded the creation of guidelines/ prices for outside tournaments. Need to enforce all requests coming to the Tournament Coordinator. Any requests will be handled on a case-by-case basis keeping a consistent guideline in mind. All requests for non-standard prices will be approved by the Committee.	Laura D
03-18	06/11/11	See management guidelines for outside tournament fees (20 player minimum).	
	05-21-11	Sunday Scramble Coordinator	Vic
	05-21-11	Volunteer Work Coordinator	Bob

		Stain /paint deck	
05-21-11		Charity Events	Vic
05-21-11		Handicap Subcommittee	Tom

TEE MARKERS			BIC
02-27	05-21-11	Jeff Snow has left Frye Island. He owes us for last year's fee (\$175) plus his plaque (\$155). Not sure if he is going to pay. We need to rent his marker for this year. New Sponsor =Tom Sibley. Laura C will handle getting plaque made.	Mark/John/Committee
		Jim/Dana will attempt removal of Snow's existing plaque and Aubuchon's plaque	Jim/Dana
02-27	05-21-11	Aubuchon did not pay last year (\$150). When billed this year they told us it was a new guy and they would like to sponsor but their money from this year is gone. I want to check with them to see if we are willing to keep plaque up this year if they will pay us \$450 next year for 2010, 2011 and 2012.	Mark/John C
		Vic to bring a machete to assist in the removal of existing plaque.	Closed
		Machete is in-house, pending time to pry the placques off	Dana
	06/11/11	Decision made to solicit other sponsors. Vice will speak with Propane company who will be on the Island next weekend.	Vic

FUND RAISERS / SOCIAL EVENTS			BIC
02-28	05/21/11	Ice Cream Socials - May 28, July 3, September 3	Vic
		Jim Hodge family will champion the May 28 Social Successful event.	Closed
		Next event is 7/3. Need family to host.	TBD
02-29	06/11/11 05/21/11	Calendar update - Mike Hurley suggested an annual (July-June) calendar be printed and sold at the Pro shop. Cost could be \$5-10. Mark is sending an e-mail to the membership to request photos that could be used. NOTE: If there are people in the photo, permission may be required to use. Golf Committee will approve the final photos to be used.	Mike
		Must pick photos by June meeting. Laura D will sort through pictures, including Bob T's collection and make recommendations prior to next meeting. Goal is to have initial supply of calendars available prior to July 1. Will need to advertise in FINs and at Club House.	Laura/Mike

	06/11/11	Initial review of the calendar conducted; need additional pictures (replace tennis court picture and beach 6; need photo for November). Calendar will be Jan-December and hope to sell during 4 th of July weekend. Calendars will be made available for sale @ Golf Club and Town Office.	Laura
02-30	05/21/00	Auction – July 16 – Develop SOPs An article in the May FIN will be submitted to determine whether there is sufficient interest in participating in a live auction. Date is tentatively scheduled for 7/16. Guests are invited to donate goods or services (i.e., caddy, handyman, party-boat sunset party, etc.) The popcorn machine and old flay screen TV will be items donated by the Club House. (All members of the Golf Committee will work together to sponsor this event.) Desserts will be provided during this event.	Committee
		Mark will ask Bill if he wishes to be the auctioneer	
	06/11/11	FIN article was posted. Need posters @ Club house and Town Bulletin Board.	Mark
		Still need to solicit donations. Additional article will be posted with list of planned donations: Kenny = Sunset Tiki Bar Party (for 4) Mark = Topsy Turvey Tomatoe Planter, 9 holes of Caddying Tom = Booze cruise for 4 Bob = Youth Golf Lessons Mike = Business Cards Laura = 4 hours babysitting and putter Jim = 50 lb of grass seed and consulting services	Laura
02-31	05/21/00	Dinners? Willie? Paul? Vic to chat with Paul to determine his dinner plans (plan B = chat with Willie re: future palns)	Vic
02-32	05/21/00	Pizza Night?	Bob/Ozzie
03-19	06/11	Terry Kett Memorial Flag Dedication Ceremony Dedication ceremony will be on 7/3 just prior to the Steak and Hotdog tournament. Laura D will plant flowers; Bob is coordinating installation of flag (donated by Tom Bishop) flag pole and lighting. Installatiion slated for 2 nd island	Bob/Laura D
COLLECTIONS			PIC
02-33	05/21/11	Sue’s Kitchen – additional fund raising is required to cover cost of dishwasher, 6 sprinkler heads, pots and pans, and shelving. Mark will add a request in the Newsletter (seeking funds of \$2,500 from Islanders). It was determined not to solicit add’l funds, and instead, use funds from Dinners.	Closed
02-34	05/21/11	Employee Appreciation Collection will be conducted prior to and during the 2011 Annual Golf Membership Meeting, advance notice will be provided via e-mail to the	Bruce/John

Membership distribution list. Bruce and John will team up and begin request in the early-August timeframe.

TOURNAMENTS

05-21-11	Date	Tournament Name	Organizer(s)
05-21-11	May 28	Memorial Day Ryder Cup	Closed
05-21-11	June 18	Memorial Scholarship (8-1)	Kenny Hanchett
05-21-11	June 24	GE Tournament (day event)	Tom Bishop
05-21-11	June 25-26	June Invitational (8-11:30)	John Kett
05-21-11	July 2	Steak and Hot Dog (1-?)	Mark Thomas
05-21-11	July 1 – Labor Day	Club Championship	Bruce Nisula
05-21-11	July 23	Night Golf	John / Mike
05-21-11	August 6	President’s Cup (Golf only) (1-6)	Vic/Laura
05-21-11	August 20-21	Member Guest	Jim/John Hodge
05-21-11	September 10-11	Sebago Lake Great Escape	Mark
05-21-11	September 24	TKE Fall Classic	Jim/John Hodge
05-21-11	October 1	Big Break – Frye Island	Laura / Kenny / Bob
05-21-11	TBD	Junior Championship	Paul Lyons

Long term capital expenditures			BIC
2-35	5/21/11	New Equipment Requests: 2012 – Lift (split w/DPW) .. estimate \$9k 2012 – New Truck ... estimate \$1,000 Vic may have a vehicle, if so, Jim will purchase in 2011 out of his existing budget. 2012 - Heavy Duty Utility Cart –\$15,000 2013 Fairway mower	Committee/Jim/ Dana
Minor Capital Cost			
2-36	5/21/11	Replace the remaining old chairs and tables	Committee
2-37	5/21/11	Replacement of bar in Lounge	Committee
2-38	5/21/11	Repairing, re-leveling, and reseeding tees where needed.	Jim/ Dana
2-39	5/21/11	Improve definition of cart path on 3 and 6. Add bluestone.	Jim/ Dana
2-40	5/21/11	Remove Bunker on 5	Jim/Dana
2-41	5/21/11	Add a fairway bunker on 7 (Future)	Jim/Dana
2-42	5/21/11	Move cart path to left side on #2	Jim/Dana
2-43	5/21/11	Garden surrounding Pro Shop	Committee
2-45	5/21/11	Fountain(s)	Committee
2-46	5/21/11	Installation of shrubbery to enhance the look around the fire pit.	Committee
ADJOURN			

Submitted by:

**Laura C. Davis
Committee Secretary**