

GOLF COMMITTEE

Frye Island Golf Course

Minutes of Winter Meeting of February 12, 2011

A. MEMBERS PRESENT: Laura Davis, Mike Hurley, John Kett, Vic Solimini, Mark Thomas, Bob Thurston and Kenny Hanchett

B. OTHERS PRESENT: Jim Hodge via phone conferencing for a short time.

C. LOCATION: Kenny Hanchett's house in Sudbury, MA.

D. CALL February 14, 2011 at 9:09 a.m..

E. PRIOR MINUTES: The draft of the prior meeting is pending approval.

F. EXECUTIVE SESSIO: None

G. NEW BUSINESS

1) Review of the Golf Year 2010 is as follows:

- a. Replaced Irrigation Pump
- b. Improved cart path on #3
- c. Finalized drainage on #2
- d. Installed new carpeting in Club House
- e. Purchased new TV for Club House
- f. Added a deck on 2nd floor
- g. Installed a handicap ramp
- h. Made code improvements
- i. Removed slider from Pro Shop
- j. Installed Central Air Conditioning in Club House and Sue's Kitchen
- k. Installed a handicap bathroom on 1st floor
- l. Worked on Sue's Kitchen
- o. Course Marshall signs were created and distributed to Committee Members.

2) The un-audited 2010 Financials indicate the following:

OPERATIONS 2010

Operating Revenue = \$222,131

Operating Expenses = \$213,941

Positive Cash Flow = \$8,190

RESERVES:

- Operations Reserve Account balance as of December 31, 2010 was approximately \$65,000.54
- Equipment Reserve Account balance as of December 31, 2010 was approximately \$147.79

- Sue's Kitchen Reserve Account balance as of December 21, 2010 was approximately \$1,500.

Additional funding must be raised for Sue's Kitchen to offset expected expenses (current estimate is \$4,000). One suggestion to raise monies included hosting a special dinner with profits being allocated to the Sue's Kitchen Reserve.

A sprinkler system must be purchased and installed in both Sue's Kitchen (6 heads) and the Club House (12 heads) in order to meet code requirements. This expense will be paid out of the equipment reserve. A motion was made and approved to transfer \$12,000 from the Operations Reserve to the Equipment Reserve to pay for this expense. We may be able to utilize an Islander for installation of the sprinkler system (Bob Thurston suggested JC Canistrano).

NOTE: Sue's Kitchen represents 1/3 of the cost of the sprinkler system. Once additional funds have been raised and received for Sue's Kitchen, these funds will be transferred back to Equipment Reserve.

Continuing the strategy to update the fleet of golf carts, the purchase of 1 used golf cart as approved and will be paid for out of Equipment Reserves. Proceeds from the sale of 1 existing golf cart will be put into Equipment Reserves.

The above reserve account balances are tentative, not audited.

LIABILITIES:

Pro shop credit liability is \$1,230.05

MISCELLANEOUS:

The Pro shop inventory is \$4,263.30

3) RECOMMEND 2011 FEES TO THE EXECUTIVE COMMITTEE

In keeping with a 2.5% strategic increase in the majority of the fees, the following table represents the proposed 2011 fee changes. An additional item was added: Annual Youth Fee (which does not allow voting, nor does it require initiation fee) which will be recommended to the Executive Committee.

ITEM	2005 Actual Fee	2006 Actual Fee	2007 Actual Fee	2008/2009 Actual Fee	2010 Actual Fee	2011 Proposed Fees
Individual Membership*	525.00	540.00	555.00	575.00	590.00	605
Family Membership*	785.00	810.00	835.00	860.00	875.00	900
Annual Youth Fee (18 or under)	NA	NA	NA	NA	NA	350
Trail Fee	170.00	175.00	180.00	200.00	205.00	210
Initiation Fee	500.00	500.00	500.00	500.00	500.00	500
Week Day Youth (16 or younger)	10.00	10.00	10.00	10.00	10.00	10

Week End Youth (16 or younger)	NA	NA	20.00	20.00	20.00	20
Week Day Adult	18.00	18.00	18.00	20.00	20.00	22
Weekend Days and Holidays	28.00	30.00	30.00	30.00	30.00	32
Weekday Twilight (after 5 PM)	13.00	13.00	13.00	13.00	13.00	15
Weekend Twilight (after 5 PM) A			15.00	15.00	15.00	18
Sunday Scramble Fee (9 holes)	15.00	15.00	15.00	15.00	15.00	17
Pull cart - 9 or 18 holes	4.00	4.00	4.00	4.00	4.00	4
Rental clubs – 9 or 18 holes	12.00	12.00	12.00	12.00	12.00	12
Use of gasoline cart for 9 holes	16.00	16.00	16.00	16.00	16.00	16
*Use of Individual non-registered Carts for 9 holes	NA	NA	NA	NA	10.00	10
Use of gasoline cart for 18 holes	26.00	26.00	26.00	26.00	26.00	26
*Use of Individual non-registered Carts for 18 holes	NA	NA	NA	NA	20.00	20
Three Day Pass	45.00	45.00	45.00	45.00	45.00	50
Week-Long Unlimited Golf Pass	100.00	100.00	100.00	110.00	115.00	120
Tee Sponsor	\$150 plus cost of plaque			Same	Same	Same

*\$25 Discount for Memberships and Trail Fees paid prior to May 15.

4) Tentative Tournament Schedule for 2011 is as follows:

Date	Tournament Name	Organizer(s)
May 28	Memorial Day Ryder Cup	Mark Thomas
June 11	Memorial Scholarship	Kenny Hanchett
June 24	GE Tournament	Tom Bishop
June 25-26	June Invitational	John Kett
July 1 – Labor Day	Club Championship	Bruce Nisula
July 2	Steak and Hot Dog	John Kett, Bob Thurston
July 23	Night Golf	John Kett/Mike Hurley
August 6-7	Member-Guest	Jim Hodge
August 20	President's Cup	Vic Solimini/Laura Davis
September 10-11	Sebago Lake Great Escape	Mark Thomas
September 24	TKE Fall Classic	Jim/John Hodge
October 1	Big Break – Frye Island	Laura Davis/Kenny

		Hanchett/Bob Thurston
TBD	Junior Championship	Paul Lyons

The 2011 tournament schedule has availability for additional tournaments (both for members and outside events).

5) Golf Committee Organizational Assignments for 2011 were agreed as follows:

<u>Person</u>	<u>Assignment</u>
Bruce	Course Coordinator
Laura	Club Tournaments Coordinator (provides oversight) See listing of Tournaments Individual Tournament Organizers
Mark	Clubhouse (Pro Shop and Lounge) Coordinator
Vic	Sunday Scramble Coordinator
Bob	Volunteer Work Coordinator
Vic	Charity Events Coordinator
Tom	Handicap Subcommittee
Jim	Maine Golf association/USGA Liaison

6) Tee Marker Sponsors: All tee markers are sponsored. Laura Davis will make contact with one sponsor who is in arrears with their 2010 payment. Mark will contact other arrears sponsor.

7) Staffing: Staffing was discussed. Jim is taking a reduced role at his request. There is one opening for the golf course maintenance staff.

8) WORK DAY(s): There will be no pre-scheduled work days for 2011; however, if the golf course superintendent requires additional resources for work which may be satisfied by the membership, a work day could be scheduled at that time.

9) Fund Raiser/Social Events

a. Ice Cream Social Dates:

- i. May 28
- ii. July 3
- iii. September 3

Volunteers to run this event should contact Vic.

- b. Club Dinners will continue – dates to be determined
- c. Cookbook Revenue continues to generate a minimal income
- d. Live Auction – An article in the May FIN will be submitted to determine whether there is sufficient interest in participating in a live auction. Date is tentatively scheduled for 7/16. Guests are invited to donate goods or services (i.e., caddy, handyman, party-boat sunset party, etc.) The popcorn machine and old flay screen TV will be items donated by the Club House. (All members of the Golf Committee will work together to sponsor this event.) Desserts will be provided during this event.

- e. Steamer Night – Mark Thomas is owner. This is tentatively scheduled for 7/16 (prior to the auction.)
- f. FI Calendar – Mike Hurley suggested an annual (July-June) calendar be printed and sold at the Pro shop. Cost could be \$5-10. Mark is sending an e-mail to the membership to request photos that could be used. NOTE: If there are people in the photo, permission may be required to use. Golf Committee will approve the final photos to be used.
- g. Pizza Night (Ozzie was interested in hosting a pizza night event.)
- h. Terry Kett Memorial Flag will be commemorated on 7/3. \$2,540 has been collected YTD. Bob Thurston is coordinating installation of flag pole. This may be installed in the island outside the Pro shop; however, there may need clearing of some trees in that island.)
- i. An off-island golf benefit in honor of Chris Stenz is being held in CT on April 29. An e-mail to the membership will be sent encouraging participation.
- j. Thank You Dinner for the people who donated their time on Sue's Kitchen construction will be scheduled. Some sort of plaque honoring people who donated \$300 or more will be provided.

10) Collections:

- a. Sue's Kitchen – additional fund raising is required to cover cost of dishwasher, 6 sprinkler heads, pots and pans, and shelving. Mark will add a request in the Winter Newsletter (seeking funds of \$2,500 from Islanders).
- b. Employee Appreciation Collection will be conducted prior to and during the 2011 Annual Golf Membership Meeting, advance notice will be provided via e-mail to the Membership distribution list

11) Course Objectives, Operations and Procedures

- a. Purchase 1 new and sell 1 old Golf Cart.
- b. Add Loam on the right side of # 3.
- c. Redoing cart path on #1 (getting reclaim from John Crosby)
- d. A new gate will be placed by the road entrance (by #6) which is being donated and installed by Vic.
- e. Signage: Mike Hurley will create a sign for the new gate indicating vehicular and pedestrian trespassing is prohibited. Mike will also create new signs prohibiting frogging and fishing on the ponds.
- f. 1st hole Signage: Kenny is looking into replacing the existing 'rules board' and building a new signage to be installed (potentially) near outside stairs. This is being requested to reinforce a handful of rules that are currently being ignored.
- g. The Committee made the decision not to create a yardage booklet based on the premise that demand does not warrant this booklet.
- h. Score cards are being updated. The photo will be replaced (Mark sent a note to membership requesting submissions for a Fall photo of #8.), the rules are being revised, yardage for the Blue markers are being added, scorer/attest fields are being removed and the 80% handicap table is being removed.
- i. Due to lower than expected 2010 profit, there will not be any other course improvements.

12) Pro Shop/Lounge/Sue's Kitchen Objectives, Operations and Procedures

- a. The Pro shop is discontinuing the free popcorn program. The Pro shop manager will make a determination on snacks that will be for sale.
- b. The popcorn machine will be donated for the live auction.
- c. Allowance for children (under the age of 16) is being changed. The new policy disallows children in the lounge after 9pm. Mike Hurley will have a sign printed which will be posted in the lounge. Note: children may use the bathroom facilities during any 'Movie Nights'.
- d. Pro shop manager will secure a pizza oven.
- e. Pro shop manager will also contact the beer distributor to inquire about a beer tap installation. (There will be no cost for the tap or installation; however, we need to research what it takes to winterize the tap. Jim will be requested to make a beer cooler.)
- f. The request for a new bar top will be revisited in 2012.
- g. A request was made to replace the linoleum in the bar area and to ensure pest control procedures are in place for 2011.
- h. A request was made to update the Leisure Lounge sign (currently downtown) to add verbiage leading patrons to the Golf Course. (Bob Thurston owns)
- i. Sue's Kitchen will be incorporated into the Lounge operations. A new clean-up checklist will be created which will have to be signed off by sponsors of events in which the kitchen will be used. Pro shop manager will have to sign off that the Kitchen (including the outside grill) was cleaned according to the checklist. Failure to complete the assigned tasks will result in a charge to the sponsor to pay for an independent resource who will clean the kitchen.
- j. A request was made to add a 2nd credit card machine by the bar which should increase operational efficiency. Mike may be able to donate one. Pro shop manager will be asked if it could be tied into existing system.

13) Policy Changes

- a. The existing Operations Policy Handbook is being revised to create a new entry for the Annual Youth Fee (assuming this is approved by the Executive Committee). Youths will have no voting rights.
- b. Decisions to alter town employee golf discounts (full and part-time) were discussed. Island employees working 400 or more hours will continue to receive full membership (no voting rights); employees working 200 -400 hours will get 50% off annual fee (no voting rights).

14) Maine Golf Association

- a. No action was discussed at this time.

15) Long Range Plan

- a. Major Capital Cost

1. Purchase Equipment as needed.
 - 9,000 Pound lift for Shop - \$7,000 – 2012; may be able to secure a used lift \$4-5k (May be able to share expense with DPW)
 - Heavy Duty Utility Cart –\$15,000 – 2012
 - Fairway mower- 2013
2. Other Tees; 4 and 6 are Jim's suggested priority
3. Cart path renovations (4,5,6)
4. Other cart paths will be included as tees are reconstructed, pending budget
5. Driving Range, Putting Green/Practice Bunker are not in the foreseeable future
6. Golf Cart replacement strategy to purchase/sell 1 cart per year is being administered.

b. Minor Capital Cost

1. Replace the remaining old chairs and tables
2. Replacement of bar in Lounge

c. Greens keeping Staff (Lounge Staff or Membership) Wish List

1. Repairing, re-leveling, and reseeding tees where needed.
2. Improve definition of cart path on 3 and 6. Add bluestone.
3. Remove Bunker on 5
4. Add a fairway bunker on 7 (Future)
5. Move cart path to left side on #2
6. Garden surrounding Pro Shop
7. Fountain(s)
8. Installation of outdoor carpeting (or waterproofing system) for upper deck (Bob Thurston will discuss with Ozzie/Scott)
9. Installation of shrubbery to enhance the look around the fire pit.

d. Membership (Minimal Cost)

1. Maintenance of Tee Markers to provide color without obstructing plaques. Laura D to complete repainting of markers in 2011.

H) OTHER BUSINESS

1) SET 2010 MEETING SCHEDULE

- Second Sunday of each month (5/16, 6/12, 7/10, 8/14, 9/4, 10/9)
- Annual meeting the Sunday of Labor Day weekend (9/4)

J. MEETING ADJOURNMENT

1) Adjourned at 2:05 PM.

Respectfully submitted,
Laura Davis
Secretary, Golf Committee