

# GOLF COMMITTEE

## Frye Island Golf Course

Minutes of Winter Meeting of February 9, 2008

- A. MEMBERS PRESENT: Don Davis, Laura Davis, Mike Hurley, John Kett, Bruce Nisula, Vic Solomini, and Mark Thomas
- B. OTHERS PRESENT: Jim Hodge via phone conferencing for a short time.
- C. LOCATION: Meeting Room, Cognizant, 125 Jeffrey Avenue, Holliston, Massachusetts 01746
- D. CALL TO ORDER: Director Thomas called the Meeting to order at 9:15 AM Saturday, February 9, 2008.
- E. PRIOR MINUTES: The draft of the prior meeting (9-23-07) had been previously approved by unanimous vote over the internet.
- F. EXECUTIVE SESSION : None
- G. NEW BUSINESS

1) Review of the Golf Year 2007 is as follows:

- a) Rebuilt entire 5th Tee.
- b) Commenced rebuilding 3<sup>rd</sup> and 9<sup>th</sup> Red Tees.
- c) Installed drainage 3<sup>rd</sup> Hole between pond and green.
- d) Organized a successful Labor Day Dance.
- e) Organized popular and successful dinners.
- f) Cleared brush extensively on course.
- g) Installed new gas grill.
- h) Organized three Ice Cream Socials that were popular.
- i) Membership workdays were productive, especially the effort placed on leveling the fairways and clearing dead branches.
- j) Commenced building of Practice Area/Driving Range.
- k) Installed colored flag system for hole positions on greens.
- l) Acquired a used pick-up truck for course projects.
- m) Installed new air conditioner in Lounge.
- n) Purchased fairway mower
- o) Installed fence along water to the right of the cart path on 8.

2) The un-audited 2007 Financials indicate the following:

### OPERATIONS 2007:

Operating Revenue = \$205,940  
Operating Expenses = \$184,021  
Positive Cash Flow = \$21,919

# **GOLF COMMITTEE**

## **Frye Island Golf Course**

### RESERVES:

Operations Reserve Account balance as of December 31, 2007, was approximately \$57,025.70.

Equipment Reserve Account balance as of December 31, 2007, was approximately \$3,502.93.

The above reserve account balances are tentative, not audited, and do not include the positive cash flow from 2007. This will be added after the audit is complete.

### LIABILITIES:

A tractor was purchased during 2004, for which the payments were to be made (interest-free) over four years (2005 – 2008). As of 12-31-07, three of the payments have been made. One more payment of \$5,470 is due in 2008.

### MISCELLANEOUS:

The Proshop inventory is \$6,158. Capital expenditures made during the year included the following: 1) Purchase Fairway Mower for \$7,500; 2) Purchase small utility cart (delivered in fall of 2006) for \$2,900; 3) Purchase air conditioner for Lounge for about \$650; 4) Contribute \$5,000 to construction of pump house; 5) Make \$5,470 payment on tractor; and 6) Rebuild 5<sup>th</sup> Tee for about \$7,000.

**A motion was made by Bruce and seconded by Laura to recommend to the Executive Committee 1) that \$20,000 be transferred immediately from the Operating Reserve account to the Equipment Reserve account; and 2) that all positive cash flow coming from 2007 fiscal year be placed into the Operating Reserve account. Unanimously approved.**

3) The 2008 Fee Schedule was discussed.

**A motion was made by Vic and seconded by Laura to increase the Individual Membership fee to \$575, the Family Membership to \$860, the Trail Fee to \$200, the Week Day Adult Fee to \$20, the Week-long Unlimited Golf Pass to \$110, in addition to adding the Weekend Twilight Fee of \$15, removing the Club Storage fee and setting the Tee Sponsor Fee at \$150 plus the cost of the plaque. The Motion passed unanimously, thus recommending the following 2008 fee schedule to the Executive Committee:**

## GOLF COMMITTEE

### Frye Island Golf Course

ITEM	2007 Actual Fee	2008 Proposed Fee
Individual Membership*	555.00	575.00
Family Membership*	835.00	860.00
Trail Fee	180.00	200.00
Initiation Fee	500.00	500.00
Three Day Pass	45.00	45.00
Week Day Youth (16 or younger)	10.00	10.00
Week Day Adult	18.00	20.00
Weekend Days and Holidays	30.00	30.00
Weekend Twilight (after 5 PM)	15.00	15.00
Weekday Twilight (after 5 PM) Adult#	13.00	13.00
Scramble Fee (e.g. 9 holes Sunday morning)	15.00	15.00
Use of pull cart per 18 holes (9 holes same price)	4.00	4.00
Rental clubs per 18 holes (9 holes same price)	12.00	12.00
Use of gasoline cart for 9 holes	16.00	16.00
Use of gasoline cart for 18 holes	26.00	26.00
Week-Long Unlimited Golf Pass	100.00	110.00
Weekend Youth (16 or younger)	20.00	20.00
Tee Sponsor \$150 plus cost of plaque		
*\$25 Discount for Memberships paid prior to May 15.		

4) Tentative Tournament Schedule for 2008 is as follows:

<u>Date</u>	<u>Tournament</u>	<u>Organizers</u>
Sat, May 24	Ryder Cup	Mark
Jun 21-22	June Invitational (Steve Daigle)	Steve, John
Sat, Jul 5	Steak and Hot Dog	John, Brian
Jun-Aug	Club Championship	Bruce, Brian
Sat, Jul 19	President's Cup	Vic, Laura
Sat, Jul 26	Night Golf	John
Sat, Aug 2	Rally for a Cure	Alison
Aug 16,17	Member-Guest	To be named
Mon, Aug 25	MGCSA (Superintendents)	Jim
Sep 5-7	Sebago Lake Escape	Mark
Sat, Sep 20	Shoot Out	Mike
Sat, Oct 11	TKE Fall Classic	Jim
Sat, Oct 18	Cross Country	Laura

# **GOLF COMMITTEE**

## **Frye Island Golf Course**

5) The 2008 staffing plan for the Course and the Lounge is basically the same as that used during 2007.

6) Golf Committee Organizational Assignments for 2008 were agreed as follows:

<u>Person</u>	<u>Assignment</u>
Bruce	Course Coordinator
To be named	Outside Tournaments Coordinator (works with Jim)
Laura	Club Tournaments Coordinator (provides oversight)
See listing of Tournaments	Individual Tournament Organizers
Mark	Clubhouse (Pro Shop and Lounge) Coordinator
Vic	Sunday Scramble Coordinator
Mike and Laura	Work Days Coordinator
Vic	Charity Events Coordinator
Don	Handicap Subcommittee
Don	Maine Golf association/USGA Liaison

7) A Tee Marker Sponsor for the only open tee (Hole 3 Red) is needed. Laura will contact a prospect she has in mind

8) By unanimous vote, Mark was elected Director, and Bruce was elected Secretary of Golf.

9) Members should be aware that Laura and the Committee encourage input regarding merchandise to be carried in the Proshop.

10) It was agreed that one or two of the workdays should be devoted to making improvements to the area where the golf carts are being parked.

11) Laura D. will revise as necessary the existing draft of a letter to Frye Islanders (see FINS May 18, 2007 edition) extending to them an invitation to join the Golf Club. It may be possible to include it in the winter newsletter or FINS again this year.

12) Discussion of the Club House Expansion project was tabled.

13) Jim reported on the Course as follows in part: 1) The red tees on Holes 3 and 9 are in progress, and will be finished early this year; 2) The driving area has been cleared, and the lake is now visible through the area (Harry Z advised Mark that a schedule for completing the work will be set once the Island is open); 3) Rebuilding two tees a year for the next four years would be reasonable and desirable; and 4) There are no equipment purchases contemplated for this year. The \$3000 allocated last year for purchase of a pick-up truck will be used for

# **GOLF COMMITTEE**

## **Frye Island Golf Course**

repairs.

14) Don presented his analysis of the results of the Questionnaire that was sent to the Membership. A table with the data will be attached to these minutes.

15) Consideration of the cost/benefit ratio for the Dinner Dance yielded the decision that the Golf Committee would not undertake running the event this year. The golf course will transfer the bar to the Community Center that night.

16) A schedule of workdays was selected as follows: May 18, June 8, Sept 14 and Oct 12. Adding loam, seed, and hay to areas of the fairways that need leveling will be continued, improving cart parking, and perhaps some tree thinning around the tees will be planned.

17) Ice Cream Socials are scheduled for Sat, May 24, Sat, July 5, and Sun, Aug 30. (Mark noted that he had been asked to hold the July ice cream social on a specific day to reduce conflicts with other events. He will check that date and our tentative July 5 date may change – probably to July 4)

18) With respect to the plumbing work that needs to be done in the kitchen area, the CEO is aware that we know what needs to be done. As the season gets underway, the plumbing issues will be addressed.

19) The Yardage Guide Book was discussed. Since new tees (blue) are being added to the course, as well as some recent changes in the tees, finalizing the Book needs to be delayed. Meanwhile, Mark and the Committee offered suggestions to Mike for revisions. Completing the Book will take a while, but it will remain an active item.

20) It was agreed that we need to improve the quality of our rental clubs, which are a source of about \$1,000 per year in revenue. Don will research possible avenues such as purchase and member donations. Mark will talk to Laura C. to get her input regarding the number of men's women's and children's clubs she recommends. He will also ask her about left-handed rentals.

21) The following constitutes items to be considered for the long range plan for clubhouse and/or course improvement projects with the timeframe for action indicated in parentheses:

### **Major Capital Cost**

1. Purchase Equipment as needed.
  - 72" Rotary Mower – \$10,000 – \$18,000 - 2009
  - Greens Mower – \$10,000 – \$18,000 - 2010
  - 9,000 Pound lift for Shop - \$7,000 – 2011

# GOLF COMMITTEE

## Frye Island Golf Course

- Heavy Duty Utility Cart - \$15,000 - 2012
- 2. Tees for 1 and 7 - \$15,000 - 2008
- 3. Ladies Tees on 3 and 9 - 2008
- 4. Driving Range, Putting Green/Practice Bunker (2008)
- 5. Golf Carts

### Minor Capital Cost

1. Rental Clubs (2008)
2. Print Yardage Guide Booklet (2008/2009)
3. Replace the remaining old chairs and tables
4. Fountain(s)

### Greens keeping Staff (or Lounge Staff)

1. Remove dirt mound on 9 and plant grass
2. Repairing, re-leveling, and reseeding tees where needed.
3. Improve definition of cart path on 3 and 6. Add bluestone.
4. Remove Bunker on 5
5. Add a fairway bunker on 7 (Future).

### Membership (Minimal Cost)

1. Loaming over the holes and ruts on the fairways.
2. Clearing of brush, branches and rocks from woods.
3. Maintenance of Tee Markers to provide color without obstructing plaques.
4. Improving the parking area for rental golf carts.

22) The Committee voted to recommend to the Executive Committee the following changes to the Operations Policy Handbook:

- a) **Under Section 3, at the end of the second paragraph, add “The Golf Committee may approve its minutes via email by a majority vote of those present at the meeting”. Proposed by Bruce, seconded by Mike, and unanimously approved.**
- b) **Under Section 4, just prior to the last sentence in the second paragraph add the sentence “For an individual in a Member Family becoming 22 years of age, no Initiation Fee is required provided membership is continuous.” Proposed by Bruce, seconded by Mike, and unanimously approved.**
- c) **Under Section 4, delete “Club Storage Fee - Entitles the Active Member the right to store one set of golf clubs and pull cart in the basement area of the Club House for the season.” Proposed by Mark, seconded by Don, and unanimously approved.**

# **GOLF COMMITTEE**

## **Frye Island Golf Course**

- d) c) Under Section 5. General Services, first paragraph, delete the last three sentences from “All green fees...” to “.the eighteen hole rate.” Proposed by Bruce, seconded by Laura, and unanimously approved.
- e) Under Section 5. General Services, Twilight Greens Fees replace, “(seasonally adjusted for daylight)” with “(after 4 PM in May, June, September, and October, and after 5 PM in July and August” Proposed by Laura, seconded by Vic, and unanimously approved.)
- f) Under Section 5. General Services, add the words, “Week-Long Unlimited Golf Pass” Proposed by Mark, seconded by Don, and unanimously approved.
- g) Under Section 5. General Services, after “3-Weekday Pass” add the words, “18 holes per day” Proposed by Mark, seconded by Don, and unanimously approved.

23) Previously, the following expenditures, which the Committee intends to make during the 2008 fiscal year, from the Equipment Reserve have been approved by the Board of Selectmen: a) \$3000 for a utility vehicle.)

**24) Proposed Expenditures from Reserves: A motion was made by Bruce and seconded by Vic to recommend to the Executive Committee/Board of Selectmen that from the Equipment Reserve \$5,470 be approved for the final payment on the tractor previously purchased; and \$15,000 be approved for rebuilding the Tees on Holes 1 and 7. Unanimously approved.**

25) It was noted that the engraved areas (writing and images) on the tee monuments in many cases are in need of re-painting. This will be an action item for this season.

26) The Committee believed that making the GHIN handicap system available through the winter would add complexity to the accounting that was not worth the effort.

### **H. CORRESPONDENCE AND ANNOUNCEMENTS**

1. Future Meeting Dates as follows:

Immediately following Sunday Scrambles on the following dates:

May 11, Jun 7 (4 PM), Jul 13, Aug 10, Aug 31, Oct 5.

Annual Meeting will be held the Sunday of Labor Day Weekend (Aug 31).

**GOLF COMMITTEE**  
**Frye Island Golf Course**

I. MEETING ADJOURNMENT

- 1) Adjourned at 4:03 PM.

Minutes approved via the Internet.

Respectfully submitted,

Bruce C. Nisula  
Secretary, Golf Club Committee